

Minutes
February 16, 2017
Regular Meeting

A. ROLL CALL

Meeting was called to order by Chair Stricklen at 8:30 a.m. in the Council Chambers at City Hall. Also present were Commissioner Rideoutte, Commissioner Messer, Vice Chair Evans, and Commissioner Brousseau.

Staff and Authority Counsel present were Mr. Rozansky, Mr. Owens, Ms. Dugan, Ms. Etelamaki, Mr. Zonsius, Mr. Keith, Mr. Frost, Ms. Terrill, Mr. Jefferson, and Ms. Menard.

B. PLEDGE OF ALLEGIANCE

C. AGENDA

Mr. Rozansky stated that there were two changes to the agenda as follows: (1) Under Presentations and Time Certain Items, a Sea Level Rise presentation by a group affiliated with Harvard University was being added as Item E.4., and (2) under New Business, a policy proposal regarding noise initiatives was being added at the request of Chair Stricklen as Item H.3.

D. MINUTES

1. January 19, 2017 Regular Meeting

Commissioner Messer commented that on page 3, under Item 4. Committee Appointments (Chair), Mr. Messer was noted as the member for the Consultant Selection Committee. She said that the minutes should be corrected to reflect Ms. Messer as the Consultant Selection Committee member. Commissioner Rideoutte moved approval of the January 19, 2017 Regular Meeting minutes as corrected by Commissioner Messer. Vice Chair Evans seconded. Motion passed 5-0.

2. February 6, 2017 Consultant Selection Committee Meeting

Vice Chair Evans moved approval of the February 6, 2017 Consultant Selection Committee Meeting minutes. Commissioner Messer seconded. Motion passed 5-0.

E. PRESENTATIONS AND TIME CERTAIN ITEMS

1. Presentation by the Kiwanis Club of Pelican Bay – Baconfest Event Chair, Alan Beckner

Mr. Beckner, representative of Baconfest Naples sponsored by the Kiwanis Club of Pelican Bay, 5186 Roma Street South, Ave. Maria, Florida. He distributed a Baconfest Naples information packet to Board members and presented a brief summary of its event held on November 11th at the Naples Municipal Airport. Commissioner Messer commented that she attended the event and thought it was

terrific. Mr. Beckner thanked the Authority for allowing the Kiwanis Club to hold its event at the airport.

2. Recognition of Employee of the Quarter

Chair Stricklen announced Bill Swineheart as the recipient of the Authority's Employee of the Quarter. It was reported that Mr. Swineheart was unable to attend the Board Meeting due to extenuating circumstances. Chair Stricklen publicly recognized Mr. Swineheart's notable achievements. He commented that the Board appreciates the opportunity to recognize its employees and would like to continue recognizing others moving forward.

3. Florida Statute, Chapter 333 Update

Mr. Sergei Kireyev, Hanson Professional Services and the Authority's On Call Consultant, gave a presentation on the Amendments to Chapter 333, Florida Statutes (F.S.) pertaining to the airport protection zoning process. He provided a brief history of Chapter 333, F.S., reasons for the F.S. update, how the Amendment process was carried out, local regulations subject to the Amendment's impact, key changes, transitional provisions and noncompliance matters, and reviewed the next steps. A question and answer period followed.

4. Southwest Florida Sea Level Rise Project – Dr. Judith Hushon

Dr. Judith Hushon, representative of the Southwest Florida Sea Level Rise Project, introduced herself. She said that the primary representative, Dr. Nader Ardalan, Senior Advisor – Harvard SLR Project, was in Miami on a related project this week. She presented the case of the Collier County (Naples, Marco Island and Everglades City) Sea Level Rise project by the collaboration of several professors from Harvard University GSD and Florida Universities. She provided an overview of the impact and mitigation of six feet sea level rise on Naples. She reviewed the project, scope, context, timeline of the 2 ½ year study and funding that is being considered by Collier County Commissioners. Dr. Hushon requested the Authority to draft a letter of support for the Sea Level Rise project in advance of the County Commissioners meeting on March 13th. A question and answer period followed. There was Board consensus for Mr. Rozansky to write a letter in support of this initiative. Mr. Rozansky added that the timing of this study was interesting and recommended that with the master planning underway, it would be prudent to look long term at these challenges.

F. PUBLIC COMMENTS

There were no public comments.

G. ACTION ITEMS (Public comments accepted for each item; 5 minute limit)

- 1. Board Approval of the Consultant Selection Committee Ranking for Strategic Planning Services and Board Authorization for the Executive Director to Execute the Strategic Planning Services Contract in an Amount Not to Exceed \$55,320.00**

Vice Chair Evans provided a summary of the Consultant Selection Committee meeting held on February 6, 2017 to interview and rank firms for providing strategic planning services. He reviewed

the unanimous rankings of the three firms that were short-listed in response to the Authority's Request for Proposals (RFP).

Commissioner Messer moved Board approval of the Consultant Selection Committee's ranking as follows: 1) Direct Effect Solutions, Inc., 2) MGT Consulting Group, and 3) The Arbinger Institute and moved Board authorization for the Executive Director to execute the strategic planning services contract in an amount not to exceed \$55,320.00. Vice Chair Evans seconded. Motion passed 5-0.

Mr. Rozansky informed Board members that Ms. Menard was working on scheduling a Board Workshop Meeting to discuss the strategic planning process in the April/Early May timeframe.

2. Authorize the Executive Director to Execute a Contract with Owen Ames Kimbell, Inc. (OAK) for the Construction of the Extension of Taxiway D in the West Quadrant for an Amount Not to Exceed \$2,100,000

Mr. Keith requested Board authorization for the Executive Director to execute a contract with Owen Ames Kimbell, Inc. (OAK) for the construction of the extension of Taxiway D in the West Quadrant for an amount not to exceed \$2,100,000. Mr. Keith presented an aerial of the Taxiway D area in the West Quad and provided a brief summary and update of the project. He stated that four bids were received, but staff has not asked for Board approval, pending the outcome of a request for a Modification of Standards (MOS) submitted to the FAA for the design of the connection of Taxiway D at the approach end of Runway 5. Mr. Keith stated that the request is for the Board to authorize is the option approved by the FAA. Mr. Keith stated that if the FAA does not approve the MOS, it will further be evaluated as part of the Master Plan, but that constructing at least a portion of the extension of Taxiway D now will enhance safety. Discussion and a question and answer period followed.

Commissioner Messer moved Board authorization for the Executive Director to execute a contract with Owen Ames Kimbell, Inc., for the construction of the extension of Taxiway D in the West Quadrant for an amount not to exceed \$2,100,000 as presented by Mr. Keith and for the option approved by the FAA. Commissioner Rideoutte seconded. Motion passed 5-0.

H. NEW BUSINESS

1. Proposed Criteria and Scoring Sheet for Consultant Selection Committee Solicitations

Mr. Keith presented the proposed criteria and scoring sheet for Consultant Selection Committee solicitations for review. He commented that the document was the list recommended by the FAA with minor modifications made by Authority staff. There was brief discussion by staff and Board members regarding the criteria and score weighting to evaluate proposals.

2. Metroplex Update

Mr. Rozansky provided an update of staff's meeting with the FAA on Wednesday, March 15th, at the Southwest Florida International Airport (RSW) in Fort Myers. He commented that there were airport representatives from RSW, Page Field, Punta Gorda Airport and the Collier County Airport Authority. He said that the FAA participants included local RSW controllers that work in the Tower and at Terminal Radar Approach Control Facilities (TRACON), Regional FAA staff out of Atlanta, and FAA contractors that were preparing the more technical detail work about design of airspace and

procedures. At the meeting, the FAA shared the notional design but did not provide copies of the procedures. He said that the FAA did provide coordinates for GPS waypoints, and staff has sent the data to Harris Miller Miller and Hanson Inc. (HMMH) to plot for comparing the new to the existing procedures. Mr. Rozansky proposed that a joint meeting with the Authority Board and the Noise Compatibility Committee be scheduled in order for HMMH to present the analysis for comments and in order to respond to the FAA's request to provide feedback in the next 30 days.

3. Naples Airport Authority Noise Compatibility Policy Statement

Chair Stricklen introduced a draft Naples Airport Authority Noise Compatibility Policy Statement which was distributed to Board members in advance of the meeting as a measure to reinforce the Authority's commitment to mitigate adverse impacts of aircraft noise on the communities surrounding the Naples Municipal Airport to the extent feasible. He requested Board consideration to adopt the following Policy Statement.

Naples Airport Authority remains committed to mitigating adverse impacts of aircraft noise on the communities surrounding the Naples Municipal Airport to the extent feasible. To that end the Authority will:

- *Advocate with FAA authorities for the assignment of the highest available initial clearance altitude for turbojet aircraft.*
- *Encourage turbojet operators to expedite climb to the assigned initial clearance altitude.*
- *Advocate with FAA authorities for dispersal of flight procedures, to mitigate frequent repetition of the same ground track.*

There was Board and staff discussion regarding the Policy Statement. The Control Tower's hours of operation were discussed, and Mr. Rozansky said he would research this matter and provide feedback.

Chair Stricklen moved Board adoption of the Naples Airport Authority Noise Compatibility Policy Statement as presented. Commissioner Rideoutte seconded. Commissioner Messer commented that she is agreeable to the Policy Statement but cautious about the third bullet, "Advocate with FAA authorities for dispersal of flight procedures, to mitigate frequent repetition of the same ground track." She stated that when this Policy Statement is discussed with the Noise Compatibility Committee, we need to ensure that they understand the necessity for the sensitivity of not creating impact where none exists today and for the potential environmental injustice issues. Mr. Rozansky reported that the NCC Chair, Mr. Linneman, was hoping to be in attendance in order to make a public comment in his support of the Policy Statement and that he believed that the NCC would enthusiastically support the Policy Statement and be stimulated to develop ideas to encourage pilots to participate in its execution. Motion passed 5-0.

I. OLD BUSINESS

1. Noise Compatibility Committee (NCC) Update

Commissioner Messer provided an update of the January 26th NCC meeting at which time the members reviewed the Strategic Plan and listened to a presentation on the “Florida’s Ethics, Sunshine, and Public Records Laws.” She provided a summary of the application process for the three current members’ terms that are expiring as of March 31st. Commissioner Messer announced that the next regular meeting of the NCC is scheduled for Thursday, April 27th, at 9 a.m. in the Airport Office Building, 200 Aviation Drive North, and encouraged the public to attend.

2. Air Service Update

Mr. Rozansky provided a summary of Elite Airways’ flight schedule and reported that additional flights were canceled in March and April. He stated that he received an email from Mr. John Pearsall, CEO of Elite Airways, which was forwarded to Board members, announcing additional cancellation of flights due to lack of passenger loads; planned discontinuance of existing service through Melbourne, Florida, effective April 28th; and Elite’s anticipated return to the Naples market during the winter/spring 2018 season with service nonstop service to a new city pair. There was Board, Counsel, and staff discussion regarding the Board’s position on the matter. Commissioner Messer distributed a written document recommending three potential options. Mr. Owens provided his legal opinion regarding the termination of the incentives and other options discussed.

Chair Stricklen moved Board authorization for staff and Counsel to communicate to Elite Airways that the Authority will be terminating the incentives offered effective March 1st, that they are being invoiced for prior subsidies since inception of the agreement and that they are invited to offer service, if they so choose, and reapply for incentives as they exist at the time of re-application. Commissioner Rideoutte seconded. In response to Commissioner Brousseau, Mr. Rozansky provided his opinion regarding the matter. Motion passed 5-0.

J. MANAGEMENT TEAM REPORT

1. Management Team Report

There were no comments on the Management Team Report.

K. FINANCIAL REPORTS

1. Financial Summary

Ms. Etelamaki provided a summary of year-to-date financial reports at the end of January 2017. She commented that January was a busy month, and the financials for the fourth month of the fiscal year were favorable to budget. She reported that car rental revenues continue to lag behind budget.

Commissioner Rideoutte moved acceptance of the Financial Summary. Vice Chair Evans seconded. The motion passed 5-0.

L. COUNSEL'S REPORT

1. Counsel's Report

Mr. Owens reported that there was no pending or new litigation.

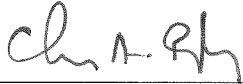
M. PUBLIC COMMENTS (5 minute limit)

There were no public comments.

N. CORRESPONDENCE/COMMISSIONER COMMENTS & REQUESTS/MEETINGS

O. ADJOURN

With no further business, the meeting adjourned at 11:22 a.m.



Christopher A. Rozansky
Secretary

NOTE: Printed copies of all visual presentations and handouts are on file in the Executive Assistant's Office.

CITY OF NAPLES AIRPORT AUTHORITY (NAA)

**Board of Commissioners
Notice of Regular Meeting**



FINAL AGENDA

City Hall Council Chambers
735 Eighth Street South
Naples, FL 34102

**Thursday, February 16, 2017
8:30 a.m.**

Commissioner Raymond Stricklen, Board Chair
Commissioner Donna M. Messer - NCC Liaison and Consultant Selection Committee Member
Commissioner James Rideoutte – Audit Committee Chair
Commissioner Dick Evans – Vice Chair and Consultant Selection Committee Chair
Commissioner Ted Brousseau – Legal Liaison and Audit Committee Member
Executive Director: Christopher A. Rozansky
Authority Attorney: William L. Owens, Esq. of Bond, Schoeneck & King, PLLC

Welcome. If you wish to address the Board of Commissioners regarding an item listed on the Agenda, please complete a Speaker Registration form (available at the rear of the room) and hand it to the Executive Assistant prior to consideration of that item. We ask that speakers limit comments to 5 minutes and that large groups name a spokesperson whenever possible. All written, audio-visual, and other materials distributed to the Board or staff during this meeting will become the property of NAA and will be a public record. Thank you for your interest and participation.

NOTICE

Formal action may be taken on any item listed on the Agenda below, or added to the Agenda before or during the meeting, or discussed during the meeting without being added to the Agenda. Also, the sequence of items may be changed as the meeting progresses.

Any person who decides to appeal a decision of this Board with respect to any matter considered at this meeting (or hearing) will need a record of the proceeding and may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be heard.

Any person with a disability requiring auxiliary aids or services in order to participate in this proceeding for meetings at the City Council Chamber may call the City Clerk's Office at 213-1015, or for meetings at the Airport Office Building, the NAA Executive Assistant's Office at 643-0733, with requests at least two business days before the meeting.

Information on Action Items and other items which has been provided in advance of this meeting may be inspected at the office of the Executive Assistant, General Aviation Terminal Building, 2nd Floor, 160 Aviation Drive North. Minutes of this meeting will be prepared for Board approval, usually at the next Regular Meeting.

A. ROLL CALL

B. PLEDGE OF ALLEGIANCE

C. AGENDA (Add, delete or re-sequence items)

D. MINUTES

1. January 19, 2017 Regular Meeting
2. February 6, 2017 Consultant Selection Committee Meeting

E. PRESENTATIONS AND TIME CERTAIN ITEMS

1. Presentation by the Kiwanis Club of Pelican Bay – Baconfest Event Chair, Alan Beckner
2. Recognition of Employee of the Quarter
3. Florida Statute, Chapter 333 Update
4. Southwest Florida Sea Level Rise Project – Dr. Judith Hushon

F. PUBLIC COMMENTS ON GENERAL TOPICS NOT ON THE CURRENT AGENDA

G. ACTION ITEMS (Public comments accepted for each item; 5 minute limit)

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H. NEW BUSINESS

1. Proposed Criteria and Scoring Sheet for Consultant Selection Committee Solicitations
2. Metroplex Update
3. Naples Airport Authority Noise Compatibility Policy Statement

I. OLD BUSINESS

1. Noise Compatibility Committee Update
2. Air Service Update

J. MANAGEMENT TEAM REPORT

1. Management Team Report

K. FINANCIAL REPORTS

1. Financial Summary

L. COUNSEL'S REPORT

1. Counsel's Report

M. PUBLIC COMMENTS (5 minute limit)

N. CORRESPONDENCE/COMMISSIONER COMMENTS & REQUESTS/MEETINGS

O. ADJOURN