

Minutes  
18 February 2016  
Regular Meeting

**A. ROLL CALL**

Meeting was called to order by Vice Chair Nocera at 8:30 a.m. in the Council Chambers at City Hall. Present were Commissioner Rideoutte, Commissioner Stricklen, and Commissioner Evans. Chair Messer had an excused absence.

Also present were Mr. Soliday, Mr. Owens, Ms. Dugan, Mr. Keith, Ms. Etelamaki, Mr. Frost, Ms. Terrill, Mr. Jefferson, Ms. Smith, and Ms. Menard.

**B. PLEDGE OF ALLEGIANCE**

**C. AGENDA**

There were no changes to the agenda.

**D. MINUTES**

**1. 21 January 2016 Regular Meeting**

Commissioner Stricklen moved approval of the 21 January 2016 Regular Meeting minutes. Commissioner Evans seconded. Motion passed 4-0 with Chair Messer absent.

**2. 1 February 2016 Workshop Meeting**

Commissioner Evans moved approval of the 1 February 2016 Workshop Meeting minutes. Commissioner Stricklen seconded. Motion passed 4-0 with Chair Messer absent.

**3. 10 February 2016 Audit Committee Meeting**

Commissioner Evans moved approval of the 10 February 2016 Audit Committee Meeting minutes. Commissioner Rideoutte seconded. Motion passed 4-0 with Chair Messer absent.

**E. PRESENTATIONS AND TIME CERTAIN ITEMS**

**1. City of Naples Baker Park Bridge Easement Presentation – Gregg Strakaluse**

Mr. Keith introduced Mr. Gregg Strakaluse, Director of Streets and Stormwater for the City of Naples. Mr. Strakaluse presented a summary of the proposed Gordon River Greenway Connector Bridge from Baker Park. He discussed the bridge alignment, project schedule, permitting, conservation easement amendment and Authority property, and Memo of Understanding outside the conservation easement. A question and answer period followed. There was Board consensus to support the project.

**F. PUBLIC COMMENTS**

There were no public comments.

**G. ACTION ITEMS (Public comments accepted for each item; 5 minute limit)**

**1. Board Authorization for the Executive Director to Authorize the Correction of Certain Pathway Conservation Easements**

Mr. Keith requested Board authorization for the Executive Director to execute the abandonment of certain pathway conservation easements and to establish new corrected easements. Ms. Ellie Krier, Executive Director of Southwest Florida Land Preservation Trust, presented a aerial of the pathway area and provided an explanation of the request. A question and answer period followed. Ms. Krier recognized and thanked the Authority and staff for being a great partner on this project.

Commissioner Rideoutte moved Board authorization for the Executive Director to sign the correction of certain pathway conservation easements as described by Mr. Keith and Ms. Krier. Commissioner Evans seconded. Motion passed 4-0 with Chair Messer absent.

**2. Authorize the Chair to Execute Resolution 2016-2, Authorizing the Executive Director to Accept a Joint Participation Agreement (JPA) to Design and Construct Taxiway D (West Quad) at the Naples Municipal Airport**

Mr. Keith requested Board authorization for the Chair to execute Resolution 2016-2, authorizing the Executive Director to accept a Joint Participation Agreement (JPA) to design and construct Taxiway D (West Quad) at the Naples Municipal Airport. Mr. Keith showed an aerial graphic of the area and explained the request. He advised that the funding is 80% FDOT and 20% NAA, and the initial grant is for \$320,000 for design with an anticipated total of \$1.6 million for design and construction, and a total project cost of \$2 million.

Commissioner Rideoutte moved Board authorization for the Chair to execute Resolution 2016-2 as described by Mr. Keith. Commissioner Evans seconded. Motion passed 4-0 with Chair Messer absent.

**3. Proposal to Proceed with the Design and Bidding of the Taxiway D Extension in the West Quadrant**

Mr. Keith requested Board authorization for the Executive Director to proceed with the construction design and bidding for the installation of the Taxiway D extension from Taxiway C to the approach end of Runway 5. He said that this project is funded by the previous Action Item No. 2, Resolution 2016-2, with 80% FDOT and 20% NAA funds with a not to exceed amount of \$400,000.

Commissioner Evans moved Board authorization for the Executive Director to proceed with the construction design and bidding of this project as presented by Mr. Keith. Commissioner Rideoutte seconded. Motion passed 4-0 with Chair Messer absent.

**4. Proposal to Proceed with the Design and Bidding of the Taxiway A Run-Up Pad in the South Quadrant**

Mr. Keith requested Board authorization for the Executive Director to proceed with the construction design and bidding for the installation of the Taxiway A run-up pad on the south side of the approach end of Runway 5. Mr. Keith presented a layout of the Taxiway A Improvement and Run-up Apron. He advised that there are FAA entitlement funds for the design and bidding not to exceed \$300,000,

and the construction portion will be competing for discretionary funding this year. Funding will be 90% FAA, 5% FDOT, and 5% NAA.

Commissioner Rideoutte moved Board authorization for the Executive Director to proceed with the construction design and bidding for the installation of the Taxiway A run-up pad on the south side of the approach end of Runway 5 as presented by Mr. Keith. Commissioner Evans seconded. Motion passed 4-0 with Chair Messer absent.

#### **5. Board Authorization to Proceed with the Tower Drive Drainage Improvements**

Mr. Keith requested Board authorization for the Executive Director to execute a service agreement with lowest compliant bidder for the North Road/Tower Drive drainage/landscaping improvement project. He presented the same diagram as in Action Item No. 4, describing the improvements necessary. Mr. Keith reported that this would be an NAA funded project with a not to exceed amount of \$675,000 which is included in the capital budget.

Commissioner Rideoutte moved Board authorization for the Executive Director to proceed with the Tower Drive drainage improvements in a not to exceed amount of \$675,000 as presented by Mr. Keith. Commissioner Stricklen seconded. Motion passed 4-0 with Chair Messer absent.

#### **6. Acceptance of the FY 2015 Annual Audit and Financial Report**

Ms. Etelamaki requested Board acceptance of the recommendation of the Audit Committee to accept the FY 2015 Annual Audit and Comprehensive Annual Financial Report (CAFR). She advised that the auditors issued an unmodified opinion with no observations or recommendations, the highest opinion that can be received. Commissioner Evans said that Mr. Redovan of CliftonLarsonAllen, LLP was clear in the discussion of the outcome of the Authority's audit.

Commissioner Evans moved Board acceptance of the recommendation of the Audit Committee to accept the FY 2015 Annual Audit and Comprehensive Annual Financial Report (CAFR). Commissioner Rideoutte seconded. Motion passed 4-0 with Chair Messer absent.

#### **7. Eagle Creek Lease Amendments**

Ms. Dugan requested Board approval for the Chair to execute two Lease Amendments revising the aircraft hangar construction completion date to December 31, 2016, and modifying the parcel size for the Eagle Creek Aviation Services, Inc. Leasehold Agreement dated February 21, 2013 and modifying the parcel size for the Eagle Creek Aviation Services, Inc. Lease Agreement dated October 1, 2011. Ms. Dugan provided a summary of the revisions.

Commissioner Stricklen moved Board approval for the Chair to execute the two Lease Amendments for Eagle Creek Aviation Services, Inc. as presented by Ms. Dugan. Commissioner Evans seconded. Motion passed 4-0 with Chair Messer absent.

#### **8. Acceptance of the Noise Compatibility Committee (NCC) Strategic Plan**

Ms. Terrill requested Board review and acceptance of the Noise Compatibility Committee Strategic Plan. She reported that the Strategic Plan is the culmination of a 14-month process of soliciting, vetting, and prioritizing suggestions for noise attenuation methods from stakeholders. She added that the Strategic Plan is intended to be dynamic in nature.

Commissioner Evans congratulated Ms. Terrill, Chair Messer, Mr. Bickleman, and Ms. Dugan on meeting with TRACON officials at Southwest Florida International Airport pertaining to lifting the initial departure altitude to 3,000 feet. He added that it would be the most significant improvement that the airport can make.

Commissioner Evans moved Board review and acceptance of the Noise Compatibility Committee Strategic Plan. Commissioner Rideoutte seconded. Motion passed 4-0 with Chair Messer absent.

#### **9. Candidate Recommendation for Executive Director Position**

Mr. Soliday requested Board acceptance of Mr. Christopher Rozansky, the Executive Director candidate, who was recommended at the Board Workshop Meeting on February 1<sup>st</sup>.

Commissioner Stricklen moved Board acceptance of the recommended Executive Director candidate. Commissioner Evans seconded. Motion passed 4-0 with Chair Messer absent.

#### **10. Authorize Chair to Execute Employment Agreement with Recommended Executive Director Candidate**

Mr. Soliday reported that Chair Messer previously sent a memo to the Board regarding the proposed Executive Director Employment Agreement and that a copy of the Agreement signed by Mr. Rozansky was included in the Board package. Mr. Soliday requested Board authorization for the Chair to execute the Employment Agreement with the recommended Executive Director candidate.

Commissioner Stricklen moved Board authorization for the Chair to execute the Employment Agreement with Mr. Rozansky. Commissioner Rideoute seconded. Motion passed 4-0 with Chair Messer absent.

### **H. NEW BUSINESS**

There was no new business.

### **I. OLD BUSINESS**

#### **1. Noise Compatibility Committee Update**

Ms. Terrill provided a summary of the Noise Compatibility Committee Meeting held on January 28<sup>th</sup>. She reported that the next NCC Meeting would be held on Thursday, March 31<sup>st</sup> at 9 a.m. in the Airport Office Building and encouraged the public to attend.

#### **2. Air Service Update**

Commissioner Rideoutte reported that Elite Airways will begin service on February 27<sup>th</sup>. Mr. Soliday provided an update of its ticket sales through March. Ms. Terrill relayed information about this evening's Greater Naples Chamber of Commerce Business After 5 event being held at the Commercial Terminal from 5:30 p.m. to 7 p.m., and Mr. Soliday added that Elite Airways and the new Executive Director Designee would be in attendance.

**J. MANAGEMENT TEAM REPORT**

**1. Management Team Report**

In reference to the Activity Report on the last page of the Management Team Report, Mr. Soliday noted that perhaps due to weather conditions in January, total operations decreased comparatively. Mr. Soliday provided an update of the boat show recently held at the Commercial Terminal.

**K. FINANCIAL REPORTS**

**1. Financial Summary**

Ms. Etelamaki provided a summary of the financial results through the end of January 2016.

Commissioner Stricklen moved acceptance of the Financial Summary. Commissioner Evans seconded. The motion passed 4-0 with Chair Messer absent.

**L. COUNSEL'S REPORT**

**1. Counsel's Report**

Mr. Owens reported that there was no new litigation to report.

**2. Authority Employees – Florida Retirement Systems**

Mr. Owens reported his findings of Authority employees' ineligibility to participate in the State retirement systems.

**M. PUBLIC COMMENTS (5 minute limit)**

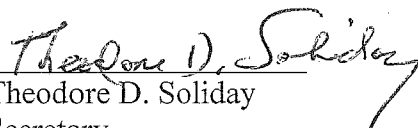
There were no public comments.

**N. CORRESPONDENCE/COMMISSIONER COMMENTS & REQUESTS/MEETINGS**

There were no correspondence/commissioner comments and requests/meetings.

**O. ADJOURN**

With no further business, the meeting adjourned at 9:27 a.m.

  
Theodore D. Soliday  
Secretary

**NOTE:** Printed copies of all visual presentations and handouts are on file in the Executive Assistant's Office.

**BOARD OF COMMISSIONERS OF  
CITY OF NAPLES AIRPORT AUTHORITY**

**Chair: Donna M. Messer**

**Commissioners: John Nocera, Dick Evans, James Rideoutte, Raymond Stricklen**

**Executive Director: Theodore D. Soliday**

**Authority Attorney: William L. Owens, Esq. of Bond, Schoeneck & King, PLLC**

**NOTICE OF REGULAR MEETING  
OF THE BOARD OF COMMISSIONERS OF  
CITY OF NAPLES AIRPORT AUTHORITY  
THURSDAY, FEBRUARY 18, 2016 8:30 A.M.  
CITY HALL COUNCIL CHAMBERS  
735 EIGHTH STREET SOUTH  
NAPLES, FLORIDA**

**NOTICE:** Formal action may be taken on any item listed on the Agenda below, or added to the Agenda before or during the meeting, or discussed during the meeting without being added to the Agenda. Also, the sequence of items may be changed as the meeting progresses. Any person who decides to appeal a decision made by the Board of Commissioners with respect to any matter considered at this meeting (or hearing) will need a record of the proceeding and may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be heard.

**NOTICE:** Any person with a disability requiring auxiliary aids or services for meetings at the City Council Chamber may call the City Clerk's Office at 213-1015, or for meetings at the Airport Office Building, the NAA Executive Assistant's Office at 643-0733, with requests at least two business days before the meeting.

**SPEAKERS:** Welcome. If you wish to address the Board of Commissioners regarding an item listed on the Agenda, please complete a Speaker Registration form (available at the rear of the room) and hand it to the Executive Assistant prior to consideration of that item. We ask that speakers limit comments to 5 minutes and that large groups name a spokesperson whenever possible. All written, audio-visual, and other materials distributed to the Board or staff during this meeting will become the property of NAA and will be a public record. Thank you for your interest and participation.

- A. ROLL CALL
- B. PLEDGE OF ALLEGIANCE
- C. AGENDA (Add, delete or re-sequence items)
- D. MINUTES
  - 1. 21 January 2016 Regular Meeting
  - 2. 1 February 2016 Workshop Meeting
  - 3. 10 February 2016 Audit Committee Meeting

**E. PRESENTATIONS AND TIME CERTAIN ITEMS**

1. City of Naples Baker Park Bridge Easement Presentation – Gregg Strakaluse

**F. PUBLIC COMMENTS (Public comments accepted for items not otherwise listed on the Agenda; 5 minute limit)**

**G. ACTION ITEMS (Public comments accepted for each item; 5 minute limit)**

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2. Authorize the Chair to Execute Resolution 2016-2, Authorizing the Executive Director to Accept a Joint Participation Agreement (JPA) to Design and Construct Taxiway D (West Quad) at the Naples Municipal Airport.
3. Proposal to Proceed with the Design and Bidding of the Taxiway D Extension in the West Quadrant
4. Proposal to Proceed with the Design and Bidding of the Taxiway A Run-Up Pad in the South Quadrant
5. Board Authorization to Proceed with the Tower Drive Drainage Improvements
6. Acceptance of the FY 2015 Annual Audit and Financial Report
7. Eagle Creek Lease Amendments
8. Acceptance of the Noise Compatibility Committee Strategic Plan
9. Candidate Recommendation for Executive Director Position
10. Authorize Chair to Execute Employment Agreement with Recommended Executive Director Candidate

**H. NEW BUSINESS**

**I. OLD BUSINESS**

1. Noise Compatibility Committee Update
2. Air Service Update

**J. MANAGEMENT TEAM REPORT**

1. Management Team Report

**K. FINANCIAL REPORTS**

1. Financial Summary

**L. COUNSEL'S REPORT**

1. Counsel's Report
2. Authority Employees – Florida Retirement System

M. PUBLIC COMMENTS (5 minute limit)

N. CORRESPONDENCE/COMMISSIONER COMMENTS & REQUESTS/MEETINGS

O. ADJOURN

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Information on Action Items and other items which has been provided in advance of this meeting may be inspected at the office of the Executive Assistant, General Aviation Terminal Building, 2<sup>nd</sup> Floor, 160 Aviation Drive North. Minutes of this meeting will be prepared for Board approval, usually at the next Regular Meeting.

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