

**BOARD OF COMMISSIONERS OF
CITY OF NAPLES AIRPORT AUTHORITY**

Chair: Donna M. Messer

Commissioners: John Nocera, Dick Evans, James Rideoutte, Raymond Stricklen

Executive Director: Theodore D. Soliday

Executive Director (Designee): Christopher A. Rozansky

Authority Attorney: William L. Owens, Esq. of Bond, Schoeneck & King, PLLC

**NOTICE OF WORKSHOP MEETING
OF THE BOARD OF COMMISSIONERS OF
CITY OF NAPLES AIRPORT AUTHORITY
THURSDAY, APRIL 7, 2016 1:30 P.M.
AIRPORT OFFICE BUILDING, 2ND FLOOR CONFERENCE ROOM
200 AVIATION DRIVE NORTH
NAPLES, FLORIDA**

NOTICE: Formal action may be taken on any item listed on the Agenda below, or added to the Agenda before or during the meeting, or discussed during the meeting without being added to the Agenda. Also, the sequence of items may be changed as the meeting progresses. Any person who decides to appeal a decision made by the Board of Commissioners with respect to any matter considered at this meeting (or hearing) will need a record of the proceeding and may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be heard.

NOTICE: Any person with a disability requiring auxiliary aids or services for meetings at the City Council Chamber may call the City Clerk's Office at 213-1015, or for meetings at the Airport Office Building, the NAA Executive Assistant's Office at 643-0733, with requests at least two business days before the meeting.

SPEAKERS: Welcome. If you wish to address the Board of Commissioners regarding an item listed on the Agenda, please complete a Speaker Registration form (available at the rear of the room) and hand it to the Executive Assistant prior to consideration of that item. We ask that speakers limit comments to 5 minutes and that large groups name a spokesperson whenever possible. All written, audio-visual, and other materials distributed to the Board or staff during this meeting will become the property of NAA and will be a public record. Thank you for your interest and participation.

A. ROLL CALL

B. PLEDGE OF ALLEGIANCE

C. AGENDA (Add, delete or re-sequence items)

D. PRESENTATIONS AND TIME CERTAIN ITEMS

E. DISCUSSION ITEM

1. Airport Master Plan Introduction and FY 2016 Utilization Plan
2. FY 2016 Goals and Objectives

F. PUBLIC COMMENTS (5 minute limit)

G. CORRESPONDENCE/COMMISSIONER COMMENTS & REQUESTS/MEETINGS

H. ADJOURN

Information on Action Items and other items which has been provided in advance of this meeting may be inspected at the office of the Executive Assistant, General Aviation Terminal Building, 2nd Floor, 160 Aviation Drive North. Minutes of this meeting will be prepared for Board approval, usually at the next Regular Meeting.




CITY OF NAPLES AIRPORT AUTHORITY
160 AVIATION DRIVE NORTH • NAPLES, FLORIDA 34104-3568

ADMINISTRATION (239) 643-0733/ FAX 643-4084
OPERATIONS 643-0404/FAX 643-1791, E-MAIL administration@flynaples.com

*****MEMORANDUM*****

TO: Honorable Chairman and Commissioners

FROM: 
Theodore D. Soliday
Executive Director

DATE: 1 April 2016

RE: DISCUSSION ITEM

1. Airport Master Plan Introduction and FY 2016 Utilization Plan

BACKGROUND: Each year the Authority Board is presented with a list of recommended projects to improve the operation of the airport and maintain the existing structures and operation of the airport. Consideration is given to safety, growth trends, and planned future use of the airport. In presenting these projects, the Authority staff is asking for direction and confirmation of the development priorities.

COMMUNICATIONS PLAN: If the Board accepts the FY 2016 Authority Utilization Plan, these changes will be presented for Board acceptance at the 21 April 2016 Regular Meeting.

FINANCIAL IMPACT: Not applicable.

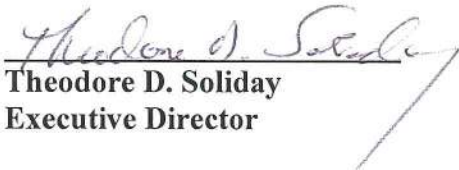


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*******MEMORANDUM*******

TO: Honorable Chairman and Commissioners

FROM: 
Theodore D. Soliday
Executive Director

DATE: 1 April 2016

RE: DISCUSSION ITEM

2. FY 2016 Goals and Objectives

BACKGROUND: This Workshop has been delayed to assist the new Executive Director to participate. It is important to the new Executive Director and staff that the Board identify goals and objectives for the rest of FY 2016.

GOALS AND OBJECTIVES:

Standing Goals and Objectives

- Operate the airport in a safe and fiscally responsible manner
- Continue to implement and update the Sustainability Plan (each year in August)
- Encourage and support staff through Succession Plan (ongoing)
- CAFR and clean financial audit
- Work with the Noise Compatibility Committee to implement the new and adopted Noise Compatibility Committee Strategic Plan
- Continue to improve communications with the community
- Monitor/coordinate/communicate projects & initiatives (below)
- Continue implementation of a GIS mapping system (below)
- Continue monitoring Part 77 Surfaces (obstructions)

Board-Approved Projects Underway

- Runway 5 run-up pad designed and pre-app submitted to FAA – Design Phase
- Bi-fold Hangar Door Replacement (2000-2400 Building) – Phase II in progress.
- Exotic removal from conservation area per South Florida Water Management District (SFWMD) agreement
- All tenant leases – update and legal review
- Finish implementation of the new financial system software
- Taxiway D West Quad Extension – Design and bid
- Taxilane F construction
- Falcon Lane Extension – Design and construction
- Begin replacement of North Road berms with walls and landscaping – Tower Drive drainage
- Inspect, clean, and repair all airside culverts and swales
- Repair and repaint Air Traffic Control Tower exterior

New Projects

- Pave 14/32 displaced thresholds – feasibility
- Fire station replacement
- Upgrade perimeter security fence during construction of new projects
- Finish ramp repaving – extended to 2016/2017 for possible FDOT funding.
- GA-AOB paving and walkway improvements
- T-Hangar roof repair program
- Realignment of Taxiway “D” design
- Illuminate blast deflector “Fly Quiet” signs and add obstruction lighting
- Update Tower light panel, phone system and A/C.
- Implement a Safety Management System (SMS) – FAA required
- Complete GIS mapping
- Naples Air Center Maintenance Hangar (Tenant responsibility)
- Work on fuel truck wireless data transfer
- Develop and promote aviation education programs for youth (target summer 2016) to improve communications with the community.

Long- Term

- Radio Road entrance – paving, landscaping, and alignment as part of conceptual design for East Quad build-out
- Decommission TVOR or relocate
- Terminal building improvements (with airline or restaurant)
- Conceptual plans for West Quad along with utility and elevation improvements
- Finish all ramp rehabilitation
- Taxilane G area development
- Radio Road entrance realignment

- East Quad development
- General Aviation short and long term parking

COMMUNICATIONS PLAN: These will be presented for Board formal acceptance at the April 21, 2016 Regular Meeting.

FINANCIAL IMPACT: Not applicable.