

BOARD OF COMMISSIONERS OF
CITY OF NAPLES AIRPORT AUTHORITY

Chair: Donna M. Messer

Commissioners: John Nocera, Dick Evans, James Rideoutte, Raymond Stricklen

Executive Director: Theodore D. Soliday

Authority Attorney: William L. Owens, Esq. of Bond, Schoeneck & King, PLLC

NOTICE OF WORKSHOP MEETING
OF THE BOARD OF COMMISSIONERS OF
CITY OF NAPLES AIRPORT AUTHORITY
MONDAY, FEBRUARY 1, 2016 – 12:50 P.M.
AIRPORT OFFICE BUILDING, 2ND FLOOR CONFERENCE ROOM
200 AVIATION DRIVE NORTH
NAPLES, FLORIDA

NOTICE: No formal action may be taken on any item listed on the Agenda below, or items added to the Agenda before or during the meeting. Also, the sequence of items may be changed as the meeting progresses. Any person who decides to appeal a recommendation made by the Board of Commissioners with respect to any matter considered at this workshop may do so at the next Regular City of Naples Airport Authority Board Meeting.

NOTICE: Any person with a disability requiring auxiliary aids or services for meetings at the City Council Chamber may call the City Clerk's Office at 213-1015, or for meetings at the Airport Office Building, the NAA Executive Assistant's Office at 643-0733, with requests at least two business days before the meeting.

SPEAKERS: Welcome. If you wish to address the Board of Commissioners regarding an item listed on the Agenda, please complete a Speaker Registration form (available at the rear of the room) and hand it to the Executive Assistant prior to consideration of that item. We ask that speakers limit comments to 5 minutes and that large groups name a spokesperson whenever possible. All written, audio-visual, and other materials distributed to the Board or staff during this meeting will become the property of NAA and will be a public record. Thank you for your interest and participation.

- A. ROLL CALL
- B. PLEDGE OF ALLEGIANCE
- C. AGENDA (Add, delete or re-sequence items)
- D. PRESENTATIONS AND TIME CERTAIN ITEMS
 - 1. Executive Director Candidate Interviews
- E. DISCUSSION ITEM
 - 1. Interview Rankings
 - 2. Contract Negotiations and Parameters
- F. PUBLIC COMMENTS (5 minute limit)
- G. CORRESPONDENCE/COMMISSIONER COMMENTS & REQUESTS/MEETINGS
- H. ADJOURN

Information on any item which has been provided in advance of this meeting may be inspected at the office of the Executive Assistant, General Aviation Terminal Building, 2nd Floor, 160 Aviation Drive North. Minutes of this meeting will be prepared for Board approval, usually at the next Regular Meeting.

APF Final Interview Logistics Schedule

Monday, February 1, 2016

Interview Panel City of Naples Airport Authority Board of Commissioners	Ms. Donna M. Messer - Board Chair Mr. John Nocera - Vice Chair Mr. Dick Evans Mr. James Rideoutte Mr. Raymond Stricklen
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	Candidate A	Candidate B	Candidate C	Candidate D
Candidate	Stacy Kuba	Lenny Llerena	Chris Rozansky	Kip Turner
Time	1:00 pm - 1:50 pm	2:00 pm - 2:50 pm	3:00 pm - 3:50 pm	4:00 pm -4:50 pm

12:50 PM	Board of Commisioners meet to discuss interview plan
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1:00 PM	Stacy Kuba
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2:00 PM	Lenny Llerena
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3:00 PM	Chris Rozansky
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4:00 PM	Kip Turner
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4:50 PM - ?	Discussion - Interview Rankings - Contract Negotiation and Parameters
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Interviews will be conducted in the Airport Office Building on the 2nd Floor
 200 Aviation Drive North, Naples, FL
 Candidates to arrive 10 minutes prior to interview time
 to the 1st Floor of 200 Aviation Drive North, Naples, FL
 (Please be seated on the first floor and a greeter will meet you
 and take you to the second floor when ready)

If you have any questions, please contact
 Linda Frankl @ 614-778-2527

Rating Scale

4	3	2	1
Excellent	Good	Satisfactory	Unsatisfactory

Candidate Interview Questions

Candidate:

Completed by:

Assign	Questions	Remarks	Rating
1 DM	Ms. Messer makes welcoming remarks and introduces the Board of Commissioners to the candidate.		
2 DM	We have reviewed your submission. Please provide a brief introduction of yourself sharing your professional experience that prepares you to become our next Executive Director.		
3 DM	You have been provided information previously to develop a presentation no greater than 10 minutes in length regarding long term sustainability for the Naples Airport. Please share this presentation with us.		
4 DE	How would your current employer describe your leadership style and how do you differ from him or her?		
5 DE	How do you look for, create and evaluate opportunities?		

INTERVIEW FOR: Executive Director for the City of Naples Airport Authority (APF)



Rating Scale:	4 Excellent	3 Good	2 Satisfactory	1 Unsatisfactory
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Candidate: _____

6 JN Share with us the steps you would take to develop and deliver a business case to undertake an initiative at Naples.

7 JN Please share your experience and examples of working with your community to address noise concerns or another significant issue that had an impact on the quality of life for residents in the community.

8 JR What type of input do you look for from your leadership such as a Board and from your staff before pursuing an opportunity or taking an action?

9 JR Describe a time when you made a decision that was not popular with others and how you demonstrated to them the value of the direction you were taking.

10 RS How do you keep your leadership such as a Board and your team members informed of activities and initiatives?

11 RS How do you track and manage the responsibilities of your organization and if assignments lag, how do you ensure they get back on track? Provide an example.

INTERVIEW FOR: Executive Director for the City of Naples Airport Authority (APE)



Rating Scale:	4	3	2	1
	Excellent	Good	Satisfactory	Unsatisfactory

Candidate: _____

12 DM Tell me about a time when you had to make a decision without all the information you needed.

13 DM Briefly tell us based on what you know about this opportunity what makes you uniquely qualified and what distinguishes you from your peers?

14 DM To Commissioner's: Is there anything else a Commissioner would like to ask?

15 DM To Candidate: Is there anything else you would like to share that we have not discussed today?

16 DM We have been asking you several questions. Do you have any questions that you would like to ask?
Thank the Candidate.

Combined Overall Score