

Minutes
19 May 2016
Regular Meeting

A. ROLL CALL

Meeting was called to order by Chair Messer at 8:30 a.m. in the Council Chambers at City Hall. Present were Commissioner Evans, Commissioner Stricklen, Vice Chair Nocera, and Commissioner Rideoutte.

Staff present were Mr. Rozansky, Mr. Owens, Ms. Dugan, Mr. Keith, Ms. Etelamaki, Mr. Frost, Ms. Terrill, Mr. Jefferson, and Ms. Menard. Also present was Ms. Jennifer Hamilton of Gravina-Smith Matte & Arnold.

B. PLEDGE OF ALLEGIANCE

C. AGENDA

There were no changes to the agenda.

D. MINUTES

1. 21 April 2016 Regular Meeting

Vice Chair Nocera moved approval of the 21 April 2016 Regular Meeting minutes. Commissioner Stricklen seconded. Motion passed 5-0.

E. PRESENTATIONS AND TIME CERTAIN ITEMS

There were no presentations and time certain items.

F. PUBLIC COMMENTS

There were no public comments.

G. ACTION ITEMS (Public comments accepted for each item; 5 minute limit)

1. Board Authorization for the Chair to Sign the Memorandum of Understanding Between City of Naples, Conservancy of Southwest Florida, Inc. and City of Naples Airport Authority

At the Board's February Regular Meeting, Mr. Gregg Strakaluse, Director of Streets and Stormwater for the City of Naples, presented a summary of the proposed Gordon River Greenway Connector Bridge and Boardwalk from Baker Park. Mr. Keith reviewed the two Memorandums of Understanding concerning the proposed area which crosses through an existing conservation area and requested Board authorization for the Chair to sign the Memorandum of Understanding between the City of Naples, Conservancy of Southwest Florida, Inc. and City of Naples Airport Authority and the appropriate documents that go with it. A question and answer period followed.

Vice Chair Nocera moved Board authorization for the Chair to sign the two Memorandums of Understanding and the appropriate documents that go with it as described by Mr. Keith. Commissioner Evans seconded. Motion passed 5-0.

2. Authorization to Contract for the Installation of a Generator for the Facilities

Mr. Keith requested Board authorization for the Executive Director to proceed with the bidding and execution of a contract for the installation of a backup generator system for the facilities maintenance buildings in a not to exceed amount of \$200,000 and provided a basis for the request. A question and answer period followed.

Commissioner Evans moved Board authorization for the Executive Director to proceed with the bidding and execution of a contract for the installation of a backup generator system for the facilities maintenance buildings in an amount not to exceed \$200,000. Vice Chair Nocera seconded. Motion passed 5-0.

3. Amend FY 2016-2017 Goals and Objectives

As a follow up to the FY 2016 – 2017 Goals and Objectives unanimously accepted at the April 21st Regular Board Meeting, Mr. Rozansky requested Board discussion and acceptance of a proposed amendment concerning the last bullet under Standing Goals and Objectives, “Continue monitoring Part 77 Surfaces (obstructions).” Staff recommended the amendment to read “Continue to monitor and protect Part 77 Surfaces (obstructions) to preserve the safe and efficient use of the airport.”

After Board, staff, and legal counsel discussion regarding concerns with encroachment, Part 77 surfaces, City/County zoning, and Authority support of compatible land use, the Board recommended additional changes to the proposed amendment.

Commissioner Stricklen moved Board acceptance of the amended FY 2016 – 2017 Goals and Objectives, revising the last bullet under Standing Goals and Objectives to read: “Continue to monitor and vigorously protect Part 77 Surfaces (obstructions) to preserve the safe and efficient use of the airport and strive to maintain compatible land uses surrounding the airport.” Commissioner Rideoutte seconded. Motion passed 5-0.

In advance of a Workshop or Special Meeting to discuss the newly proposed development that would exceed certain height restrictions in the airspace adjacent to the airport, Commissioner Stricklen requested Counselor Owens to explore the County’s potential conflict of interest.

H. NEW BUSINESS

There was no new business.

I. OLD BUSINESS

1. Noise Compatibility Committee (NCC) Update

Chair Messer provided a summary of the NCC’s April 28th meeting and an update of two key discussions to the NCC’s ongoing efforts with the FAA. She announced that the next NCC Meeting would be held on Thursday, June 30th at 9 a.m. in the Airport Office Building and encouraged the

public to attend. She noted that for those unable to attend, video of the meetings can be found on the Authority's website.

2. Air Service Update

Commissioner Rideoutte reported that staff discovered discrepancies in the monthly activity report, specifically the nonrevenue passenger counts and the number of airline arrivals/departures. He said that staff will be working with Elite to resolve the errors, including prior month data and will make corrected reports available as soon as possible.

Commissioner Rideoutte provided a summary of out-of-pocket airline-related expenses incurred through April 2016 as a result of commercial service with Elite Airways. Commissioner Stricklen requested that the monthly report include the services that the Authority provides for free.

Commissioner Rideoutte announced that Elite discontinued the flights to Newark via Vero Beach on May 6th and that Elite would be considering additional service from Naples in the fall.

3. Commercial Air Service Study – Phase 2

Regarding the Phase 2 commercial air service study report, Chair Messer requested Board input on a plan to proceed based on the report and what we have experienced thus far with added air service. Commissioners provided comments on an analysis, timing, necessity of a plan, and the community's input. Mr. Rozansky added that he was seeking Board input and direction on two issues: 1) Regarding the service the Authority has been able to attract – is it successful, are destinations appropriate, financial model, contract review and 2) with the report from Sixel's perspective indicating that the perceived level of service would be to a hub airport, is there a desire to pursue additional service. There was Board consensus to discuss this topic again in September to see if October is a better time frame to address the plan.

J. MANAGEMENT TEAM REPORT

1. Management Team Report

Ms. Dugan responded to Commissioner Rideoutte's question regarding employees included in the calculation of the turnover rate.

K. FINANCIAL REPORTS

1. Financial Summary

Ms. Etelamaki provided a summary of the financial results through the end of April 2016.

There was Board and staff discussion regarding the number of people on the wait list to get rental space. Mr. Rozansky and Ms. Etelamaki will explore the possibility of providing the percentage of customers requesting to upgrade from space currently leased.

Vice Chair Nocera moved acceptance of the Financial Summary. Commissioner Rideoutte seconded. The motion passed 5-0.

L. COUNSEL'S REPORT

1. Counsel's Report

Mr. Owens reported that there was no pending or new litigation to report.

M. PUBLIC COMMENTS (5 minute limit)

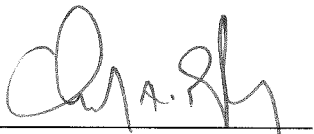
There were no public comments.

N. CORRESPONDENCE/COMMISSIONER COMMENTS & REQUESTS/MEETINGS

There was no correspondence/Commissioner comments and requests/meetings.

O. ADJOURN

With no further business, the meeting adjourned at 9:42 a.m.



Christopher A. Rozansky
Secretary

NOTE: Printed copies of all visual presentations and handouts are on file in the Executive Assistant's Office.

**BOARD OF COMMISSIONERS OF
CITY OF NAPLES AIRPORT AUTHORITY**

Chair: Donna M. Messer

Commissioners: John Nocera, Dick Evans, James Rideoutte, Raymond Stricklen

Executive Director: Christopher A. Rozansky

Authority Attorney: William L. Owens, Esq. of Bond, Schoeneck & King, PLLC

**NOTICE OF REGULAR MEETING
OF THE BOARD OF COMMISSIONERS OF
CITY OF NAPLES AIRPORT AUTHORITY
THURSDAY, MAY 19, 2016 8:30 A.M.
CITY HALL COUNCIL CHAMBERS
735 EIGHTH STREET SOUTH
NAPLES, FLORIDA**

NOTICE: Formal action may be taken on any item listed on the Agenda below, or added to the Agenda before or during the meeting, or discussed during the meeting without being added to the Agenda. Also, the sequence of items may be changed as the meeting progresses. Any person who decides to appeal a decision made by the Board of Commissioners with respect to any matter considered at this meeting (or hearing) will need a record of the proceeding and may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be heard.

NOTICE: Any person with a disability requiring auxiliary aids or services for meetings at the City Council Chamber may call the City Clerk's Office at 213-1015, or for meetings at the Airport Office Building, the NAA Executive Assistant's Office at 643-0733, with requests at least two business days before the meeting.

SPEAKERS: Welcome. If you wish to address the Board of Commissioners regarding an item listed on the Agenda, please complete a Speaker Registration form (available at the rear of the room) and hand it to the Executive Assistant prior to consideration of that item. We ask that speakers limit comments to 5 minutes and that large groups name a spokesperson whenever possible. All written, audio-visual, and other materials distributed to the Board or staff during this meeting will become the property of NAA and will be a public record. Thank you for your interest and participation.

- A. **ROLL CALL**
- B. **PLEDGE OF ALLEGIANCE**
- C. **AGENDA (Add, delete or re-sequence items)**
- D. **MINUTES**

1. 21 April 2016 Regular Meeting

E. PRESENTATIONS AND TIME CERTAIN ITEMS

F. PUBLIC COMMENTS (Public comments accepted for items not otherwise listed on the Agenda; 5 minute limit)

G. ACTION ITEMS (Public comments accepted for each item; 5 minute limit)

1. Board Authorization for the Chair to Sign the Memorandum of Understanding Between City of Naples, Conservancy of Southwest Florida, Inc. and City of Naples Airport Authority
2. Authorization to Contract for the Installation of a Generator for the Facilities Maintenance Building
3. Amend FY 2016 -2017 Goals and Objectives

H. NEW BUSINESS

I. OLD BUSINESS

1. Noise Compatibility Committee Update
2. Air Service Update
3. Commercial Air Service Study – Phase 2

J. MANAGEMENT TEAM REPORT

1. Management Team Report

K. FINANCIAL REPORTS

1. Financial Summary

L. COUNSEL'S REPORT

1. Counsel's Report

M. PUBLIC COMMENTS (5 minute limit)

N. CORRESPONDENCE/COMMISSIONER COMMENTS & REQUESTS/MEETINGS

O. ADJOURN

Information on Action Items and other items which has been provided in advance of this meeting may be inspected at the office of the Executive Assistant, General Aviation Terminal Building, 2nd Floor, 160 Aviation Drive North. Minutes of this meeting will be prepared for Board approval, usually at the next Regular Meeting.
