

Minutes of the  
January 26, 2017 Regular Meeting of the  
City of Naples Airport Authority Noise Compatibility Committee  
Airport Office Building Conference Room

**A. ROLL CALL**

Chair Linneman called the meeting to order at 9 a.m.

Other NCC members attending included Mr. Lobb, Mr. Metzler, Mr. Byerly, Mr. Mastrocinque, City Councilor Finlay, and Mr. Holland. Chair Linneman welcomed Mr. Holland and announced he was recently appointed at the January 19<sup>th</sup> Naples Airport Authority Board of Commissioners meeting to serve on the Noise Compatibility Committee. Vice Chair Mellon and Mr. Revall had an excused absence.

Staff and Authority Counsel present were Mr. Rozansky, Ms. Dugan, Mr. Keith, Ms. Terrill, Mr. Owens, Mr. Rinaldi, Ms. Lundford, Ms. Vandersluis, Ms. Hart, and Ms. Menard. Mr. "Ski" Kordelski, Manager of the Naples Air Traffic Control Tower, was in attendance.

Commissioner Messer, Commissioner Stricklen and Commissioner Brousseau were present.

**B. PLEDGE OF ALLEGIANCE**

Chair Linneman led the Pledge of Allegiance.

**C. AGENDA (Add, delete or re-sequence items)**

Ms. Terrill noted that on the cover page of the agenda, the new Board of Commissioner Committee Appointments would be corrected to reflect the proper appointments.

**D. MINUTES**

**1. Approve December 8, 2016 Committee Minutes**

Mr. Mastrocinque moved approval of the December 8, 2016 Noise Compatibility Committee Meeting Minutes. Mr. Lobb seconded the motion. The motion passed 7 – 0 with Vice Chair Mellon and Mr. Revall absent.

**E. PRESENTATIONS AND TIME CERTAIN ITEMS**

**1. Update from Noise Committee Liaison – Donna M. Messer**

Commissioner Messer provided a summary of the elections and appointments that took place at the January 19<sup>th</sup> NAA Regular Board of Commissioners Meeting. She publicly thanked all of the NCC candidates who applied for the City-At-Large position and commented that all were immensely qualified. She announced that there were three NCC terms coming up for expiration in March and provided information regarding the requirements for those seats. She announced that the next Authority meeting would be held on February 16<sup>th</sup> at 8:30 a.m. in Council Chambers at Naples City Hall.

## **2. Quarterly Report**

Ms. Terrill reviewed a few highlights of the Quarterly Noise report for the period October – December, 2016, which had been provided to the Committee in the meeting package. City Councilor Finlay commented regarding the trend of increased night operations based on two reports for the same period (October – December, 2015 and October – December 2016).

## **3. Update from the Director of Strategy and Communications – Diane Terrill**

Ms. Terrill announced that Ms. Etelamaki, Sr. Director of Finance and Administration, will be retiring at the end of March and that Mr. Michael Zonsius will join the Authority as Director of Finance and Administration on February 1<sup>st</sup> and will work with Ms. Etelamaki during her transition to retirement. She provided a brief background of Mr. Zonsius' experience.

Ms. Terrill provided a summary of a meeting that Executive staff had with the City Manager and City Planning Director to discuss the City's process for the planned update of the City's Comprehensive Plan. She also noted that staff is discussing the new requirements under Florida Statute 333, Airport Zoning.

Ms. Terrill reported that Authority Legal Counsel is drafting disclosure documents for the developer of the Gateway Triangle project to review. She reported that the Executive Director attended and made a presentation entitled "NextGen and Airport System Planning" at the Transportation Research Board's 96<sup>th</sup> Annual Meeting in Washington, DC in January. She announced other conferences that staff will be attending in February and March.

There was discussion regarding the 12-unit development announced in the January 26<sup>th</sup> Naples News as well as the Promenade on Fifth development, Trio and Hyatt House.

Ms. Terrill provided a summary of stakeholder outreach activities. Mr. Rozansky provided a report of his and Ms. Terrill's presentation at the Wyndemere Homeowners Association meeting.

Ms. Terrill reviewed the two reports provided to the Committee at the beginning of the meeting, showing a comparison of IFR and non-Jet Operations for FY 2005 – 2016. On the larger handout, the report will be corrected so that the last fiscal year shown on the page accurately reflects FY 2016. Ms. Terrill reported that Mr. Baldwin will be at the April NCC Meeting, and she will ask him to provide comparable jet operations data by runway. City Councilor Finlay provided the attached memo dated May 26, 2015 which provides Naples flight quadrant operations data for flight arrivals and departures which he received from Mr. Baldwin in December of 2010. Mr. Mastrocinque recommended a report broken out by fractional jet traffic year over year to see if the fractional traffic is growing or increasing during noise curfew hours. Mr. Byerly suggested a visual report showing historical comparisons of noise exposure map and its impact over the years.

**4. Florida's Ethics, Sunshine, and Public Records Laws – Bond, Schoeneck & King**

Mr. Owens thanked everyone for the opportunity to speak about the Sunshine laws and public records laws. He introduced Ms. Pam Lundborg, business attorney, and Mr. Tom Rinaldi, commercial litigation attorney. In the essence of time, Mr. Owens stated that the presentations by Mr. Lundborg and Mr. Rinaldi will focus on the Sunshine and public records laws. The ethics presentation will be skipped but material will be sent out to Committee members after the meeting.

Ms. Lundborg presented an overview of the Sunshine law and the requirements for meetings. She reviewed various applications which do not constitute a meeting, and violations and consequences for failure to comply with the Sunshine Law. A question and answer period followed.

Mr. Rinaldi presented an overview of the Public Records laws, reviewed records that are exempt from public disclosure, the public records request process and requirements, and reviewed violations of the Public Records Act. Mr. Rinaldi presented video recordings showing examples of Sunshine law violations. A question and answer period followed.

**F. PUBLIC COMMENTS**

There were no public comments.

**G. ACTION ITEMS**

There were no action items.

**H. OLD BUSINESS**

**1. Central/South Florida Metroplex Project**

Ms. Terrill provided a brief update on the Central/South Florida Metroplex redesign project process. She discussed the various communications the Authority has had with the FAA as it pertains to the Metroplex project, and she reported that Mr. Dennis Roberts, the Regional Administrator for the FAA, has been reassigned to the southwest region of California. Mr. Rozansky added that he has had a conversation with a gentleman from the FAA offices in Washington, DC who is the interim contact for the Florida Metroplex project, and in speaking with him, Mr. Rozansky said that the FAA is trying to schedule meetings with the Naples and Southwest Florida International Airports but to date, those meetings have not yet been confirmed.

Ms. Terrill and Mr. Rozansky responded to Mr. Holland's question regarding staff's communications with our congressional representatives.

**2. NCC Strategic Plan Update**

Ms. Terrill gave a presentation that included a status report on the initiatives laid out in the NCC Strategic Plan. Committee members reviewed the Strategic Plan, with a continued focus on working with the FAA on the Metroplex Redesign Project, increasing departure altitudes "higher, faster, sooner", and outreach initiatives. Ms. Terrill explained WhisperTrack, a website subscription service

that the Authority participates in, which conveys to pilots our noise abatement measures including the hours of the voluntary curfew. Mr. Mastrocinque announced that Hertz Corporation was recently honored by the Teterboro Airport for last year's efforts in being a noise sensitive corporation. Commissioner Messer thanked staff for their efforts this past year and commented that she has seen enormous strides on the strategic plan efforts, the Authority's relationship with the FAA, and in community outreach.

**I. NEW BUSINESS**

**1. Chair Update**

Chair Linneman had no additional comments. He encouraged Committee members and staff to keep up the great work and to keep working on community outreach.

**2. Next Meeting Date (April 27, 2017)**

Chair Linneman announced the next NCC meeting date would be on Thursday, April 27, 2017.

**J. PUBLIC COMMENTS**

There were no public comments.

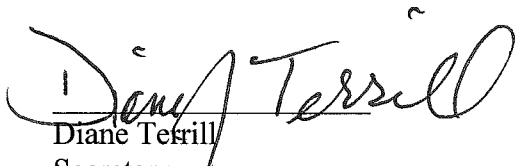
**K. CORRESPONDENCE/COMMITTEE MEMBER COMMENTS – Committee Members**

Councilor Finlay expressed his concern regarding the increase in night operations and requested staff to provide additional data in order to understand the changes.

Once again, Mr. Linneman welcomed Mr. Holland to the NCC Committee.

**L. ADJOURNMENT**

With no further business, the meeting adjourned at 11:56 a.m.

  
Diane Terrill  
Secretary

**NOTE:** Printed copies of all visual presentations and handouts are on file in the Executive Assistant's Office.

**CITY OF NAPLES AIRPORT AUTHORITY (NAA)  
Noise Compatibility Committee (NCC)  
Notice of Regular Meeting**



**FINAL AGENDA**

Airport Office Building, 2<sup>nd</sup> Floor Conference Room  
200 Aviation Drive North  
Naples, Florida

**Thursday, January 26, 2017  
9 a.m.**

**Commissioner Raymond Stricklen, Board Chair**  
**Commissioner Donna M. Messer - NCC Liaison and Consultant Selection Committee Member**  
**Commissioner James Rideoutte – Audit Committee Chair**  
**Commissioner Dick Evans – Vice Chair and Consultant Selection Committee Chair**  
**Commissioner Ted Brousseau – Legal Liaison and Audit Committee Member**  
**Executive Director: Christopher A. Rozansky**  
**Authority Attorney: William L. Owens, Esq. of Bond, Schoeneck & King, PLLC**

**Welcome.** If you wish to address the Noise Compatibility Committee regarding an item listed on the Agenda, please complete a Speaker Registration form (available at the rear of the room) and hand it to the Executive Assistant prior to consideration of that item. We ask that speakers limit comments to 5 minutes and that large groups name a spokesperson whenever possible. All written, audio-visual, and other materials distributed to Committee members or staff during this meeting will become the property of NAA and will be a public record. Thank you for your interest and participation.

**NOTICE**

Formal action may be taken on any item listed on the Agenda below, or added to the Agenda before or during the meeting, or discussed during the meeting without being added to the Agenda. Also, the sequence of items may be changed as the meeting progresses. Any person who decides to appeal a recommendation made by the NCC with respect to any matter considered at this meeting may do so at the next Regular City of Naples Airport Authority Board Meeting.

Any person with a disability requiring auxiliary aids or services in order to participate in this proceeding for meetings at the City Council Chamber may call the City Clerk's Office at 213-1015, or for meetings at the Airport Office Building, the NAA Executive Assistant's Office at 643-0733, with requests at least two business days before the meeting.

Information on Action Items and other items which has been provided in advance of this meeting may be inspected at the office of the Executive Assistant, General Aviation Terminal Building, 2nd Floor, 160 Aviation Drive North. Minutes of this meeting will be prepared for Board approval, usually at the next Regular Meeting.

Two or more Airport Authority Commissioners may be in attendance. Florida Statute 286.011 states, "any gathering, whether formal or casual, of two or more members of the same Board or commission to discuss some matter on which foreseeable action will be taken by the public Board or Commission must be conducted in accordance with the Sunshine Law."

- A. **ROLL CALL – Chairman**
- B. **PLEDGE - Chairman**
- C. **AGENDA (Add, delete or re-sequence items)**
- D. **MINUTES**
  - 1. Approve 8 December 2016 Regular Meeting Minutes
- E. **PRESENTATIONS AND TIME CERTAIN ITEMS**
  - 1. Update from Noise Committee Liaison – Donna M. Messer
  - 2. Quarterly Report
  - 3. Update from the Director of Strategy and Communications – Diane Terrill
  - 4. Florida’s Ethics, Sunshine, and Public Records Laws – Bond, Schoeneck & King
- F. **PUBLIC COMMENTS**
- G. **ACTION ITEMS**
- H. **OLD BUSINESS**
  - 1. Central/South Florida Metroplex Project
  - 2. NCC Strategic Plan Update
- I. **NEW BUSINESS**
  - 1. Chair Update
  - 2. Next Meeting Date (April 27, 2017)
- J. **PUBLIC COMMENTS**
- K. **CORRESPONDENCE/COMMITTEE MEMBER COMMENTS - Committee Members**
- L. **ADJOURNMENT**