

BOARD OF COMMISSIONERS OF
CITY OF NAPLES AIRPORT AUTHORITY

Chair: Donna M. Messer

Commissioners: John Nocera, Dick Evans, James Rideoutte, Raymond Stricklen

Executive Director: Christopher A. Rozansky

Authority Attorney: William L. Owens, Esq. of Bond, Schoeneck & King, PLLC

REVISED AGENDA

NOTICE OF REGULAR MEETING
OF THE BOARD OF COMMISSIONERS OF
CITY OF NAPLES AIRPORT AUTHORITY
THURSDAY, OCTOBER 20, 2016 8:30 A.M.
CITY HALL COUNCIL CHAMBERS
735 EIGHTH STREET SOUTH - NAPLES, FLORIDA

NOTICE: Formal action may be taken on any item listed on the Agenda below, or added to the Agenda before or during the meeting, or discussed during the meeting without being added to the Agenda. Also, the sequence of items may be changed as the meeting progresses. Any person who decides to appeal a decision made by the Board of Commissioners with respect to any matter considered at this meeting (or hearing) will need a record of the proceeding and may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be heard.

NOTICE: Any person with a disability requiring auxiliary aids or services for meetings at the City Council Chamber may call the City Clerk's Office at 213-1015, or for meetings at the Airport Office Building, the NAA Executive Assistant's Office at 643-0733, with requests at least two business days before the meeting.

SPEAKERS: Welcome. If you wish to address the Board of Commissioners regarding an item listed on the Agenda, please complete a Speaker Registration form (available at the rear of the room) and hand it to the Executive Assistant prior to consideration of that item. We ask that speakers limit comments to 5 minutes and that large groups name a spokesperson whenever possible. All written, audio-visual, and other materials distributed to the Board or staff during this meeting will become the property of NAA and will be a public record. Thank you for your interest and participation.

A. **ROLL CALL**

B. **PLEDGE OF ALLEGIANCE**

C. **AGENDA (Add, delete or re-sequence items)**

D. **MINUTES**

1. 15 September 2016 Regular Meeting
2. 11 October 2016 Consultant Selection Committee for Engineering Services - ARFF Building Replacement Program

E. **PRESENTATIONS AND TIME CERTAIN ITEMS**

1. Certificate of Achievement for Excellence in Financial Reporting
2. Matt Hagans, CEO – Eagle Creek Aviation Services, Inc.

F. **PUBLIC COMMENTS (Public comments accepted for items not otherwise listed on the Agenda; 5 minute limit)**

G. ACTION ITEMS (Public comments accepted for each item; 5 minute limit)

1. Authorize the Chair to Execute Second Amendment to Lease Agreement – Arthur L. Allen and Consent to Encumbrance and Agreement with Lender – Charlotte State Bank and Trust
2. Authorize the Chair to Execute Resolution 2016-6, Authorizing the Executive Director to Accept a Joint Participation Agreement (JPA) with the Florida Department of Transportation to Participate in a Project to Relocate and Extend Taxiway Delta – North Quad in an Amount Not To Exceed \$400,000
3. Board Approval of the Consultant Selection Committee Ranking for Engineering Services - ARFF Building Replacement Program
4. Authorize the Executive Director to Execute an Addendum to the AvFuel Contract
5. Authorize the Chair to Execute Interlocal Agreement Between the City of Naples and the Naples Airport Authority for Law Enforcement Staffing Agreement
6. Board Authorization to Upgrade the Financial System from Nav 2013 to Nav 2016 and Install Navigator and Award Vision Application Software in an Amount Not To Exceed \$105,000
7. Authorize The Chair To Execute Resolution 2016-7, Authorizing the Executive Director to Execute a Joint Participation Agreement (JPA) with the Florida Department of Transportation to Participate in a Project to Design and Construct an Aircraft Rescue Fire Fighting Facility (ARFF) in an Amount Not To Exceed \$300,000

H. NEW BUSINESS

I. OLD BUSINESS

1. Noise Compatibility Committee Update
2. Air Service Update

J. MANAGEMENT TEAM REPORT

1. Management Team Report

K. FINANCIAL REPORTS

1. Financial Summary

L. COUNSEL'S REPORT

1. Counsel's Report

M. PUBLIC COMMENTS (5 minute limit)

N. CORRESPONDENCE/COMMISSIONER COMMENTS & REQUESTS/MEETINGS

O. ADJOURN

Information on Action Items and other items which has been provided in advance of this meeting may be inspected at the office of the Executive Assistant, General Aviation Terminal Building, 2nd Floor, 160 Aviation Drive North. Minutes of this meeting will be prepared for Board approval, usually at the next Regular Meeting.

RESOLUTION 2016-6

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A JOINT PARTICIPATION AGREEMENT WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION TO PARTICIPATE IN A PROJECT TO DESIGN AND CONSTRUCT THE RELOCATION AND EXTENSION OF TAXIWAY DELTA - NORTH QUAD AT THE NAPLES MUNICIPAL AIRPORT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, with respect to that certain project to design and construct the relocation and extension of Taxiway Delta – North Quad at the Naples Municipal Airport (collectively the “Project”), the City of Naples Airport Authority (the “Authority”) has received that certain Joint Participation Agreement [Financial Project Number 431366-1-94-01/ Contract Number G0E33 / Agency DUNS Number 09-223-0952] from the Florida Department of Transportation (“JPA”); and

WHEREAS, the Board of Commissioners of the Authority has determined that it is in the best interest of the Authority to undertake the Project and accept the JPA; and

WHEREAS, the Board of Commissioners of the Authority recognizes that, by accepting the JPA, the Authority shall be bound by the assurances and all other terms, conditions and requirements contained or referenced therein.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE AUTHORITY THAT:

Section 1. The Executive Director of the Authority is authorized to accept, enter into, execute and deliver the JPA; and

Section 2. This Resolution shall become effective immediately upon adoption.

DULY PASSED AND ADOPTED IN OPEN AND REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF THE AUTHORITY THIS 20TH DAY OF OCTOBER, 2016.

Attest:

CITY OF NAPLES AIRPORT AUTHORITY

Christopher A. Rozansky
Executive Director

By: _____
Donna M. Messer
Chair

Approved as to form and legal sufficiency by:

William L. Owens
Authority Counsel



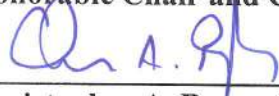
CITY OF NAPLES AIRPORT AUTHORITY
160 AVIATION DRIVE NORTH • NAPLES, FLORIDA 34104-3568

ADMINISTRATION (239) 643-0733/ FAX 643-4084
OPERATIONS 643-0404/FAX 643-1791, E-MAIL administration@flynaples.com

*****MEMORANDUM*****

TO: Honorable Chair and Commissioners

FROM:



Christopher A. Rozansky
Executive Director

DATE: 19 October 2016

RE: ACTION ITEM

7. Authorize The Chair To Execute Resolution 2016-7, Authorizing the Executive Director to Execute a Joint Participation Agreement (JPA) with the Florida Department of Transportation To Participate in an Aircraft Rescue Fire Fighting Facility (ARFF) at the Naples Municipal Airport in an Amount Not To Exceed \$300,000

ACTION REQUESTED: Board authorization for the Chair to execute Resolution 2016-7, authorizing the Executive Director to execute a JPA with the FDOT for the above-referenced project (FPN 440380-1-94-01) in an amount not to exceed \$300,000.

BACKGROUND: This JPA is the commitment for the FDOT to participate in 80% of the cost of an Aircraft Rescue and Fire Fighting Facility.

COMMUNICATIONS PLAN: The design phase will not require the interruption of airport services. A meeting will be held with stakeholders prior to any design decisions and at the 30% design phase.

FINANCIAL IMPACT: This funding for this project is 80% FDOT (\$300,000) and 20% NAA (\$75,000) with all costs anticipated in the CIP.

RESOLUTION 2016-7

A RESOLUTION AUTHORIZING THE EXECUTIVE DIRECTOR TO EXECUTE A JOINT PARTICIPATION AGREEMENT WITH THE FLORIDA DEPARTMENT OF TRANSPORTATION TO PARTICIPATE IN A PROJECT TO DESIGN AND CONSTRUCT AN AIRCRAFT RESCUE FIRE FIGHTING FACILITY AT THE NAPLES MUNICIPAL AIRPORT; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, with respect to that certain project to design and construct an Aircraft Rescue Fire Fighting Facility at the Naples Municipal Airport (collectively the "Project"), the City of Naples Airport Authority (the "Authority") has received that certain Joint Participation Agreement [Financial Project Number 440308-1-94-01/ Contract Number G0G30 / Agency DUNS Number 09-223-0952] from the Florida Department of Transportation ("JPA"); and

WHEREAS, the Board of Commissioners of the Authority has determined that it is in the best interest of the Authority to undertake the Project and accept the JPA; and

WHEREAS, the Board of Commissioners of the Authority recognizes that, by accepting the JPA, the Authority shall be bound by the assurances and all other terms, conditions and requirements contained or referenced therein.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE AUTHORITY THAT:

Section 1. The Executive Director of the Authority is authorized to accept, enter into, execute and deliver the JPA; and

Section 2. This Resolution shall become effective immediately upon adoption.

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Attest:

CITY OF NAPLES AIRPORT AUTHORITY

Christopher A. Rozansky
Executive Director

By: _____
Donna M. Messer
Chair

Approved as to form and legal sufficiency by:

William L. Owens
Authority Counsel