Minutes
January 31, 2019
Consultant Selection Committee

A. ROLL CALL

Meeting was called to order by Consultant Selection Committee Chair Lenhard at 10:44 a.m. in the Airport Office Building, 2nd Floor Conference Room. Also present were Commissioner Rideoutte, Committee Member; and Commissioner Messer, who opted in.

Staff and Legal Counsel present were Mr. Rozansky, Mr. Owens, Ms. Terrill, Mr. Keith, Ms. Jackson, Ms. Snyder and Ms. Menard.

B. PLEDGE OF ALLEGIANCE

Chair Lenhard led the Pledge of Allegiance.

C. AGENDA

There were no changes to the agenda.

D. DISCUSSION ITEMS

Ms. Jackson provided introductory comments and stated that the first respondent to be interviewed would be Harris Miller Miller and Hanson Inc. (HMMH), followed by Environmental Science Associates (ESA).

1. Interviews and Rankings of Qualified Respondents for Noise Consultant Services Request for Qualifications

a. HMMH

Ms. Mary Ellen Eagan, President and C.E.O., Project Manager and Principal-in-Charge of HMMH, provided a brief background of her firm. She introduced her team of Ms. Katherine (Kate) M.S. Larson, Assistant Project Manager, and Ms. Yvonne McClellan, Community Outreach Specialist from Quest Corporation of America. Ms. Eagan shared HMMH's mission and provided an overview of their primary work in the transportation industry, specializing in aviation and noise services. She outlined a few differentiators that adds value to their offering and highlighted their technical and industry expertise. Ms. Eagan reviewed their organization chart which included representatives from HMMH, Quest Corporation of America and Avcon. Ms. Larson provided an overview of their approach to the Part 150 study, reviewed the noise contours from previous noise studies in Naples and the major project milestones and strategies for the study. Ms. McClellan gave a brief background of Quest Corporation of America and their strategy for public engagement. Ms. Eagan presented a possible project schedule.

Ms. Eagan summarized future goals for the Noise Mitigation Program at Naples.

A question and answer period followed.

Vice Mayor Price commented regarding the 17 percent increase in operations and the expected five-year growth forecast as reported at the January 30th Joint NAA and NCC Workshop Meeting. He expressed concern that the Part 150 study measures the decibels of noise without assessing the frequency of operations and the impact that has on the quality of life. Mr. Rozansky responded that the modeling encompasses operations averaged over an annual basis.

b. ESA

Mr. Steve Alverson, Senior Vice President and Project Principal, of ESA introduced himself and his colleagues, Mr. Michael Arnold, Project Manager, and Ms. Yvonne Garth, Outreach Lead and President of Garth Solutions, Inc. Mr. Alverson provided a brief history of his firm and his qualifications.

Mr. Arnold introduced other members of their team and pointed out that ESA's mission statement aligns with Goal #2 of the Authority's Strategic Plan. Mr. Arnold presented their understanding of the project and outlined 14 CFR Part 150 opportunities, challenges, and the approach, as well as the Noise Compatibility Plan process.

Ms. Garth provided a brief overview of her firm and presented the public outreach program to provide a foundation for meaningful community input.

Mr. Arnold presented an overview of relevant success stories that were controversial at Southwest Florida International Airport, Fort Lauderdale International Airport and Martin County Airport. He provided examples of how ESA effectively communicated the challenges to the stakeholders, FAA, operators and pilots, resulting in the implementation of solutions that were beneficial to all parties.

Mr. Arnold reviewed ESA's on-call noise services. He highlighted aviation noise projects over the last 75 days and outlined future goals to advance our noise programs. He concluded the presentation by recapping why ESA should be selected as our consultant.

A question and answer period followed.

Chair Lenhard opened the discussion to evaluate the firms. Mr. Rozansky stated that both firms have the technical capability but that he was impressed with the relationships ESA has established at RSW and the work done with the RSW Tower. Commissioner Messer, Vice Chair Lenhard and Commissioner Rideoutte agreed with Mr. Rozansky's assessment and felt that ESA's approach to community interaction may be more effective, their presentation was superior and the synergy established during the master planning effort would assist with this project. Chair Messer added that it was important to recognize the significance of HMMH's contributions at the Naples Airport over the last 20 years.

There was consensus to rank the two firms as follows and to recommend the rankings to the full Board at the February 21st Regular Board Meeting:

(1) ESA
(2) HMMH

E. PUBLIC COMMENTS

There were no public comments.

F. CORRESPONDENCE/COMMISSIONER COMMENTS & REQUESTS/ MEETINGS

There were no additional comments or requests.

G. ADJOURN

The meeting adjourned at 12:39 p.m.

Christopher A. Rozansky
Secretary

CITY OF NAPLES AIRPORT AUTHORITY (NAA)
Board of Commissioners
Notice of Consultant Selection Committee Meeting

FINAL AGENDA

Airport Office Building, 2nd Floor Conference Room
200 Aviation Drive North
Naples, Florida

Thursday, January 31, 2019
10:30 a.m. or Immediately Following Noise Compatibility Committee Meeting

Commissioner Donna M. Messer – Chair and NCC Liaison
Commissioner Michael Lenhard – Vice Chair and Consultant Selection Committee Chair
Commissioner James Rideoutte – Audit Committee Chair, Consultant Selection Committee Member
Commissioner Ted Brousseau – Legal Liaison
Commissioner Kerry C. Dustin, Audit Committee Member
Executive Director: Christopher A. Rozansky
Authority Attorney: William L. Owens, Esq. of Bond, Schoeneck & King, PLLC

Welcome. If you wish to address the Consultant Selection Committee regarding an item listed on the Agenda, please complete a Speaker Registration form and hand it to the Executive Assistant prior to consideration of that item. We ask that speakers limit comments to 5 minutes and that large groups name a spokesperson whenever possible. All written, audio-visual, and other materials distributed to Committee members or staff during this meeting will become the property of NAA and will be a public record. Thank you for your interest and participation.

NOTICE

Formal action may be taken on any item listed on the Agenda below, or added to the Agenda before or during the meeting, or discussed during the meeting without being added to the Agenda. Also, the sequence of items may be changed as the meeting progresses.

Any person who decides to appeal a decision of this Committee with respect to any matter considered at this meeting (or hearing) will need a record of the proceeding and may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be heard.

Any person with a disability requiring auxiliary aids or services in order to participate in this proceeding for meetings at the City Council Chamber may call the City Clerk's Office at 213-1015, or for meetings at the Airport Office Building, the NAA Executive Assistant's Office at 643-0733, with requests at least two business days before the meeting.

Information on Action Items and other items which has been provided in advance of this meeting may be inspected at the office of the Executive Assistant, General Aviation Terminal Building, 2nd Floor, 160 Aviation Drive North. Minutes of this meeting will be prepared for Board approval, usually at the next Regular Meeting.

A. ROLL CALL

B. PLEDGE OF ALLEGIANCE

C. AGENDA (Add, delete or re-sequence items)

D. DISCUSSION ITEM

1. Interviews and Rankings of Qualified Respondents for Noise Consultant Services Request For Qualifications

    a. HMMH
    b. ESA

E. PUBLIC COMMENTS (Public comments accepted for items not otherwise listed on the Agenda; 5 minute limit)

F. CORRESPONDENCE/COMMISSIONER COMMENTS & REQUESTS/MEETINGS

G. ADJOURN

Information on Discussion Items and other items which has been provided in advance of this meeting may be inspected at the office of the Executive Assistant, General Aviation Terminal Building, 2nd Floor, 160 Aviation Drive North. Minutes of this meeting will be prepared for Board approval, usually at the next Regular Meeting.

NOTE: The Consultant Selection Committee is comprised of Vice Chair Lenhard and Commissioner Ridcoutte. All NAA Commissioners are welcome to attend and can "opt in" to participate and vote.