Minutes
March 5, 2019
Consultant Selection Committee

A. ROLL CALL

Meeting was called to order by Consultant Selection Committee Chair Lenhard at 9:02 a.m. in the Airport Office Building, 2nd Floor Conference Room. Also present were Commissioner Rideoutte, Committee Member; and Commissioner Messer, who opted in.

Staff and Legal Counsel present were Mr. Rozansky, Ms. Terrill, Mr. Owens, Mr. Keith, Ms. Vandersluis and Ms. Menard.

B. PLEDGE OF ALLEGIANCE

Chair Lenhard led the Pledge of Allegiance.

C. AGENDA

There were no changes to the agenda.

D. DISCUSSION ITEMS

Mr. Keith provided introductory comments regarding the interviews and ranking process for the On Call General Engineering Consultant Services. He said that the On Call General Engineering Consultant would provide services for projects that do not exceed $200,000 in consulting fees or $2 million for total project cost. He stated that there would be three presentations, and the first respondent to be interviewed would be Hole Montes, Inc. followed by Hanson Professional Services, Inc. then EG Solutions, Inc.

1. Interviews and Rankings of Qualified Respondents for On Call General Engineering Consultant Services Request for Qualifications

a. Hole Montes, Inc.

Mr. Robert Murray, Senior Vice President/Principal-in-Charge of Hole Montes, Inc. introduced himself and Mr. Timothy Parker, Project Manager; as well as Mr. James Kriss, QA/QC Manager of Avcon, Inc. Mr. Murray provided a brief background of his firm. Mr. Parker provided an overview of his engineering and aviation experience as well as Hole Montes' experience with the NAA since 1999. He highlighted several subcontractors who would be working with their firm. Mr. Kriss provided a brief overview of Avcon and his firm's experience at multiple airports. Mr. Parker reviewed several potential upcoming improvements for Naples Airport and considerations related to those improvements. He reviewed Hole Montes' work program, their availability, recently completed projects at Lee County Port Authority's Page Field Airport and their approach to deliver quality projects in a timely and cost effective manner. Mr. Parker outlined shared visions, values and goals as well as local knowledge and depth of their team. He provided several reasons to select their firm.

A question and answer period followed.

Mr. Rozansky shared that he worked recently with Mr. Parker who was with a different firm at the time and congratulated Mr. Parker for winning 2017 Aviation Ambassador of the Year. Mr. Rozansky stated that Mr. Parker takes great care and concern of his customer and goes above and beyond to make sure the project gets done right.

b. Hanson Professional Services, Inc.

Mr. Chip Snowden, Aviation Market Principal of Hanson Professional Services, Inc. introduced his team of Mr. Blake Swafford, Program Manager/Engineer and Mr. Mike Harris, Project Manager. Mr. Snowden provided a brief history of their employee-owned full service engineering firm, their qualifications and experience.

Mr. Swafford provided a brief background of his qualifications and experience. He reviewed his organizational chart and noted that 90 percent of the work would be conducted directly by Hanson Professional Services. He reviewed the firms that would provide subcontractor services in the environmental, wildlife, structural building, airfield markings and parking study design areas. He noted that three of the five subcontractors are Disadvantaged Business Enterprises (DBEs). Mr. Swafford provided an overview of their work program which included the versatility and bench strength of their employees, their expertise with grant assistance and reputation in the aviation industry. Mr. Swafford pointed out that Hanson was selected to conduct two studies for the Airport Cooperative Research Program, a federal program that looks at best practices in aviation.

Mr. Mike Harris provided a brief background of his experience and presented several projects anticipated at the airport. He provided a summary of the delivery process of providing quality projects.

Mr. Swafford concluded their presentation by presenting their approach to guarantee success at the Naples Airport.

A question and answer period followed.

c. EG Solutions, Inc.

Mr. Kelly Rubino, Principal in Charge, of EG Solutions, Inc. introduced himself and his colleagues, Mr. Scott Brady, Project Manager, and Mr. Mohsen Mohammadi, President and Founder of American Infrastructure Development. Mr. Rubino provided a brief history of his firm and their experience at Naples Airport. He provided a summary of the subcontractors on the EG Solutions team and reviewed the team organization.

Mr. Brady presented four basic areas of general consulting assignments which included program administration, regulatory, and technical assistance as well as construction project professional services for design, permitting, bidding and construction observation.

Mr. Mohammadi presented their quality control process and in-house capabilities for plans production, design and construction specifications.

Mr. Rubino summarized his firm's strategy and commitment that keeps their clients satisfied.

A question and answer period followed.

Mr. Rozansky shared that he worked with Mr. Mohammadi at his previous position.

Chair Lenhard opened the discussion to evaluate the firms. Commissioner Rideoutte asked if staff had any information that may be useful in making the Committee's recommendations. Mr. Rozansky and Mr. Keith both commented regarding the departure of Hanson's engineer of record and Scott Brady with EG Solutions serving as the Project Manager for Hanson's projects in the previous five years. Mr. Rozansky stated that he didn't have any concerns with the three firms that presented. There was discussion regarding Mr. Brady's strength in stormwater expertise, Hanson's breadth of their team and resourcefulness and Hole Montes' presentation that aligned with our Strategic Plan.

Mr. Rozansky added that our five-year Capital Improvement Plan (CIP) totals nearly $60 million and the Federal Aviation Administration (FAA) eligible portion is $36 million without taking into consideration the CIP portion of the master plan that is yet to be developed. He said that there will be varying airport needs ahead and it was not uncommon to engage with two different firms. He stated that staff would have to consult with the FAA before making a recommendation to contract with multiple firms but was confident that it could work. He suggested the Committee rank the firms, and he would bring back his findings about engaging with more than one firm at a later date.

After further discussion, there was consensus to rank the three firms as follows and to recommend the rankings to the full Board at the March 21st Regular Board Meeting:

(1) Hanson Professional Services, Inc.
(2) EG Solutions, Inc.
(3) Hole Montes, Inc.

E. PUBLIC COMMENTS

There were no public comments.

F. CORRESPONDENCE/COMMISSIONER COMMENTS & REQUESTS/ MEETINGS

There were no additional comments or requests.

G. ADJOURN

The meeting adjourned at 11:17 a.m.

Christopher A. Rozansky
Secretary

CITY OF NAPLES AIRPORT AUTHORITY (NAA)
Board of Commissioners
Notice of Consultant Selection Committee Meeting

FINAL AGENDA

Airport Office Building, 2nd Floor Conference Room
200 Aviation Drive North
Naples, Florida

Tuesday, March 5, 2019
9 a.m.

Commissioner Donna M. Messer – Chair and NCC Liaison
Commissioner Michael Lenhard – Vice Chair and Consultant Selection Committee Chair
Commissioner James Rideoutte – Audit Committee Chair, Consultant Selection Committee Member
Commissioner Ted Brousseau – Legal Liaison
Commissioner Kerry C. Dustin, Audit Committee Member
Executive Director: Christopher A. Rozansky
Authority Attorney: William L. Owens, Esq. of Bond, Schoeneck & King, PLLC

Welcome. If you wish to address the Consultant Selection Committee regarding an item listed on the Agenda, please complete a Speaker Registration form and hand it to the Executive Assistant prior to consideration of that item. We ask that speakers limit comments to 5 minutes and that large groups name a spokesperson whenever possible. All written, audio-visual, and other materials distributed to Committee members or staff during this meeting will become the property of NAA and will be a public record. Thank you for your interest and participation.

NOTICE

Formal action may be taken on any item listed on the Agenda below, or added to the Agenda before or during the meeting, or discussed during the meeting without being added to the Agenda. Also, the sequence of items may be changed as the meeting progresses.

Any person who decides to appeal a decision of this Committee with respect to any matter considered at this meeting (or hearing) will need a record of the proceeding and may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be heard.

Any person with a disability requiring auxiliary aids or services in order to participate in this proceeding for meetings at the City Council Chamber may call the City Clerk's Office at 213-1015, or for meetings at the Airport Office Building, the NAA Executive Assistant's Office at 643-0733, with requests at least two business days before the meeting.

Information on Action Items and other items which has been provided in advance of this meeting may be inspected at the office of the Executive Assistant, General Aviation Terminal Building, 2nd Floor, 160 Aviation Drive North. Minutes of this meeting will be prepared for Board approval, usually at the next Regular Meeting.

A. ROLL CALL

B. PLEDGE OF ALLEGIANCE

C. AGENDA (Add, delete or re-sequence items)

D. DISCUSSION ITEM

1. **Interviews and Rankings of Qualified Respondents to On-Call General Engineering Consultant - Request For Qualifications**

   a. Hole Montes, Inc.
   b. Hanson Professional Services Inc.
   c. EG Solutions, Inc.

E. PUBLIC COMMENTS (Public comments accepted for items not otherwise listed on the Agenda; 5 minute limit)

F. CORRESPONDENCE/COMMISSIONER COMMENTS & REQUESTS/MEETINGS

G. ADJOURN

Information on Discussion Items and other items which has been provided in advance of this meeting may be inspected at the office of the Executive Assistant, General Aviation Terminal Building, 2nd Floor, 160 Aviation Drive North. Minutes of this meeting will be prepared for Board approval, usually at the next Regular Meeting.

NOTE: The Consultant Selection Committee is comprised of Vice Chair Lenhard and Commissioner Ridcoutte. All NAA Commissioners are welcome to attend and can "opt in" to participate and vote.