Minutes
October 8. 2018
Consultant Selection Committee

A. ROLL CALL

Meeting was called to order by Consultant Selection Committee Chair Lenhard at 1 p.m. in the Airport Office Building, 2nd Floor Conference Room. Also present were Commissioner Rideoutte, Committee member; and Commissioner Messer, who opted in. Staff and Legal Counsel present were Mr. Rozansky, Mr. Owens, Ms. Terrill, Mr. Keith, Ms. Vandersluis and Ms. Menard.

B. PLEDGE OF ALLEGIANCE

C. AGENDA

Mr. Rozansky stated that there was one change to the agenda. Under F. Correspondence/Commissioner Comments & Requests/Meetings, Item 1, Request for Consultant Selection Committee Meeting in December 2018 to Interview and Rank Responses to the General Aviation Terminal (GAT) Redesign Request for Qualifications (RFQ), will be added.

D. DISCUSSION ITEMS

Chair Lenhard requested Mr. Keith to provide opening remarks. Mr. Keith stated that the purpose of the meeting is to interview the firms that responded to the Runway 5-23 Drainage Improvements Professional Consulting Services Request for Qualifications (RFQ). Mr. Keith reported that there were two firms that responded and both are known to staff and have worked at the Naples Airport before. He said that each firm would be given 25 minutes to present their firm, followed by a 20-minute question and answer period. After both presentations, Mr. Keith said that the Committee will be asked to provide a ranking of the firms interviewed and that the results of the Committee will be presented to the full Board for approval at the October 18th Regular Meeting.

1. Interviews and Ranking of Responses to Runway 5-23 Drainage Improvements Request for Qualifications

a. Hole Montes, Inc.

Chair Lenhard welcomed Mr. Robert L. Murray, P.E., Principal in Charge; Mr. Tim Parker, P.E., Associate/Senior Project Manager; and Mr. Austin Brown, E.I., Civil Engineering Design of Hole Montes, Inc.; and Mr. Shane Johnson, environmental sub-consultant of Passarella and Associates. Mr. Parker distributed a copy of their presentation to Committee members. Mr. Murray and Mr. Parker provided an overview of their firm, recent experience at other Southwest Florida airports, IT capabilities, technical design considerations, project understanding and approach, a review of their sub-consultant team and benefits in selecting Hole Montes team for the project. A question and answer period followed.

b. EG Solutions Inc.

Chair Lenhard welcomed Mr. George (Kelly) Rubino, P.E., CBC, Co-Founder, Principal in Charge and Mr. Scott Brady, P.E., Project Manager of EG Solutions Inc.; Ms. Julie Sullivan, M.S., Southeast Regional Director, Biological Resources Director of Environmental Science Associates (ESA); and Mr. Mike Harris, Aviation Designer of Hanson Professional Services Inc. A copy of their presentation was distributed to Committee members. Mr. Rubino presented an overview of their experience at Naples Airport and introduced the EG Solutions team organization. Mr. Brady presented the project issues/approach, a graph of costs and risk management, construction phasing plan, environmental clearances for stormwater and groundwater, Runway 5-23 drainage/permitting plan, and the benefits for selecting the EG Solutions team. A question and answer period followed.

Chair Lenhard opened the discussion to evaluate the firms and requested Commissioner Rideoutte and Commissioner Messer to provide their comments and rankings. There was consensus that although both firms were qualified to manage the project, EG Solutions was more experienced and familiar with the Naples Airport and their proposal was much more detailed and thoughtful in how they would approach the project. Mr. Keith added that Mr. Brady and Ms. Sullivan are greatly respected in their fields, and Mr. Rozansky commented that EG Solutions spent a good amount of time laying out a workable phasing plan for the project, limiting exposure to operations. Following the discussion, Chair Lenhard, Commissioner Rideoutte and Commissioner Messer unanimously agreed to rank the firms as follows and to recommend the ranking to the full Board at the October 18th Regular Board Meeting:

(1) EG Solutions Inc.
(2) Hole Montes, Inc.

E. PUBLIC COMMENTS

There were no public comments.

F. CORRESPONDENCE/COMMISSIONER COMMENTS & REQUESTS/ MEETINGS

1. Request for Consultant Selection Committee Meeting in December 2018 to Interview and Rank Responses to the Redesign of the General Aviation Terminal (GAT) Request for Qualifications (RFQ)

Mr. Rozansky requested Committee discussion to set a date in early December for the next Consultant Selection Committee meeting. Ms. Menard stated that it was to interview and rank responses to the Request for Qualifications to the redesign of the General Aviation Terminal. After discussion, there was consensus to schedule the Consultant Selection Committee meeting for

Tuesday, December 4, 2018 at 9 a.m. Ms. Menard will send a formal meeting notice to all Commissioners.

G. ADJOURN

The meeting adjourned at 3:01 p.m.

Christopher A. Rozansky
Secretary

CITY OF NAPLES AIRPORT AUTHORITY (NAA)
Board of Commissioners
Notice of Consultant Selection Committee Meeting

NAPLES AIRPORT AUTHORITY

FINAL AGENDA

Airport Office Building, 2nd Floor Conference Room
200 Aviation Drive North
Naples, Florida

Monday, October 8, 2018
1 p.m.

Commissioner Donna M. Messer – Chair and NCC Liaison
Commissioner Michael Lenhard – Vice Chair and Consultant Selection Committee Chair
Commissioner James Rideoutte – Audit Committee Chair, Consultant Selection Committee Member
Commissioner Ted Brousseau – Legal Liaison
Commissioner Kerry C. Dustin, Audit Committee Member
Executive Director: Christopher A. Rozansky
Authority Attorney: William L. Owens, Esq. of Bond, Schoeneck & King, PLLC

Welcome. If you wish to address the Consultant Selection Committee regarding an item listed on the Agenda, please complete a Speaker Registration form and hand it to the Executive Assistant prior to consideration of that item. We ask that speakers limit comments to 5 minutes and that large groups name a spokesperson whenever possible. All written, audio-visual, and other materials distributed to the Committee or staff during this meeting will become the property of NAA and will be a public record. Thank you for your interest and participation.

NOTICE

Formal action may be taken on any item listed on the Agenda below, or added to the Agenda before or during the meeting, or discussed during the meeting without being added to the Agenda. Also, the sequence of items may be changed as the meeting progresses.

Any person who decides to appeal a decision of this Committee with respect to any matter considered at this meeting (or hearing) will need a record of the proceeding and may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be heard.

Any person with a disability requiring auxiliary aids or services in order to participate in this proceeding for meetings at the City Council Chamber may call the City Clerk's Office at 213-1015, or for meetings at the Airport Office Building, the NAA Executive Assistant's Office at 643-0733, with requests at least two business days before the meeting.

Information on Action Items and other items which has been provided in advance of this meeting may be inspected at the office of the Executive Assistant, General Aviation Terminal Building, 2nd Floor, 160 Aviation Drive North. Minutes of this meeting will be prepared for Board approval, usually at the next Regular Meeting.

A. ROLL CALL

B. PLEDGE OF ALLEGIANCE

C. AGENDA (Add, delete or re-sequence items)

D. DISCUSSION ITEM

1. Interviews and Ranking of Responses to Runway 5-23 Drainage Improvements Request for Qualifications

a.	Hole Montes, Inc.	1:10 p.m.
b.	EG Solutions, Inc.	2:10 p.m.

E. PUBLIC COMMENTS (Public comments accepted for items not otherwise listed on the Agenda; 5 minute limit)

F. CORRESPONDENCE/COMMISSIONER COMMENTS & REQUESTS/MEETINGS

1. Request for Consultant Selection Committee Meeting in December 2018 to Interview and Rank Responses to the Redesign of the General Aviation Terminal (GAT) Request for Qualifications (RFQ),

G. ADJOURN

Information on Discussion Items and other items which has been provided in advance of this meeting may be inspected at the office of the Executive Assistant, General Aviation Terminal Building, 2nd Floor, 160 Aviation Drive North. Minutes of this meeting will be prepared for Board approval, usually at the next Regular Meeting.

NOTE: The Consultant Selection Committee is comprised of Vice Chair Lenhard and Commissioner Rideoutte. All NAA Commissioners are welcome to attend and can "opt in" to participate and vote.