Minutes
December 4, 2018
Consultant Selection Committee

A. ROLL CALL

Meeting was called to order by Consultant Selection Committee Chair Lenhard at 9 a.m. in the Airport Office Building, 2nd Floor Conference Room. Also present was Commissioner Rideoutte, Committee Member. Staff and Legal Counsel present were Mr. Rozansky, Mr. Owens, Ms. Terrill, Mr. Keith, Ms. Vandersluis and Ms. Menard. Staff members, Mr. Frost and Mr. Hushek, joined the meeting following the first presentation.

B. PLEDGE OF ALLEGIANCE

C. AGENDA

Mr. Rozansky stated that there was one change to the agenda. Under D. Discussion Item, Item 1.a., he announced that the first presenter, BSSW Architects, withdrew their response from consideration and as a result, PGAL will present first and SchenkelShulz second.

D. DISCUSSION ITEMS

Mr. Rozansky provided introductory comments and stated that the Committee will hear the presentations which includes a time allotment for questions and answers. After both presentations, staff will ask the Committee to make a recommendation on the rankings for the full Board's consideration.

1. Interviews and Ranking of Responses to General Aviation Terminal (GAT) Improvement Program Request for Qualifications

a. PGAL, Inc.

Chair Lenhard welcomed Mr. Ian Nestler, Principal/Lead Designer; Mr. Jim Vallejo, Senior Project Manager of PGAL, Inc.; and Mr. Blake Swafford of Hanson Professional Services, who will be managing the mechanical, electrical and plumbing engineering (MEP) portion of the project. Chair Lenhard reminded them that the meeting was being recorded and would be available to watch on the flynaples.com website. Mr. Nestler provided a brief introduction of their firm and recent and relevant experience at other airports. Mr. Vallejo reviewed the project process, parameters and key strategies to deliver a successful project, quality control measures, recommended floor plans of the first and second floors, current GAT assessment and various options for consideration based on the guidelines provided to them. Mr. Nestler presented parking garage options in lieu of an airside canopy and displayed conceptual building views. Mr. Swafford provided MEP considerations. A question and answer period followed.

b. SchenkelShulz Architecture

Chair Lenhard welcomed Mr. Craig Hanson, Project Manager/Aviation Design Principal and Mr. Gary Krueger, Partner-in-Charge/Construction Admin of SchenkelShulz and Mr. Mohsen Mohammadi, Civil Engineering Principal of American Infrastructure Development, Inc. A copy of their presentation was distributed to Committee members. Chair Lenhard reminded them that

the meeting was being recorded and would be available to watch on the flynaples.com website. Mr. Hanson presented an overview of their firm. Each of the design team members introduced themselves. Mr. Hanson, Mr. Mohammadi and Mr. Krueger provided a review of several relevant general aviation terminal projects that they have worked on, including the Authority's GAT project under the Master Plan Study Update and the project approach they would use during the discovery and design phases. Mr. Krueger provided an overview of their approach during the construction phase. A question and answer period followed.

Chair Lenhard opened the discussion to evaluate the firms and requested Commissioner Rideoutte to provide his comments and rankings. Commissioner Rideoutte felt that both firms would do a good job, but he felt SchenkelShulz's presentation was better. Vice Chair Lenhard agreed and added that SchenkelShulz had a little more general aviation experience and a closer understanding of our current situation and needs. Mr. Rozansky said that SchenkelShulz presented an excellent combination of new and renovation expansion experience so they understand holistically the questions we need to ask. He added that it was interesting with PGAL's presentation when asked about the three most important factors, their first response was aesthetics. Mr. Rozansky stated that in our experience, the most important factor is that the passengers want to get out to the aircraft quickly without impediment. There was discussion regarding the costliness and necessity of the porte-cochère and the requirement to comply with all current building codes if the proposed improvements exceed 50% of the replacement value of the facility. Following the discussion, Chair Lenhard and Commissioner Rideoutte unanimously agreed to rank the firms as follows and to recommend the rankings to the full Board at the December 20th Regular Board Meeting:

(1) SchenkelShulz Architecture
(2) PGAL, Inc.

E. PUBLIC COMMENTS

There were no public comments.

F. CORRESPONDENCE/COMMISSIONER COMMENTS & REQUESTS/ MEETINGS

There were no additional comments or requests.

G. ADJOURN

The meeting adjourned at 10:53 a.m.

Christopher A. Rozansky
Secretary

CITY OF NAPLES AIRPORT AUTHORITY (NAA)
Board of Commissioners
Notice of Consultant Selection Committee Meeting

Naples AIRPORT AUTHORITY

FINAL AGENDA

Airport Office Building, 2nd Floor Conference Room
200 Aviation Drive North
Naples, Florida

Tuesday, December 4, 2018
9 a.m.

Commissioner Donna M. Messer – Chair and NCC Liaison
Commissioner Michael Lenhard – Vice Chair and Consultant Selection Committee Chair
Commissioner James Rideoutte – Audit Committee Chair, Consultant Selection Committee Member
Commissioner Ted Brousseau – Legal Liaison
Commissioner Kerry C. Dustin, Audit Committee Member
Executive Director: Christopher A. Rozansky
Authority Attorney: William L. Owens, Esq. of Bond, Schoeneck & King, PLLC

Welcome. If you wish to address the Consultant Selection Committee regarding an item listed on the Agenda, please complete a Speaker Registration form and hand it to the Executive Assistant prior to consideration of that item. We ask that speakers limit comments to 5 minutes and that large groups name a spokesperson whenever possible. All written, audio-visual, and other materials distributed to the Committee or staff during this meeting will become the property of NAA and will be a public record. Thank you for your interest and participation.

NOTICE

Formal action may be taken on any item listed on the Agenda below, or added to the Agenda before or during the meeting, or discussed during the meeting without being added to the Agenda. Also, the sequence of items may be changed as the meeting progresses.

Any person who decides to appeal a decision of this Committee with respect to any matter considered at this meeting (or hearing) will need a record of the proceeding and may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be heard.

Any person with a disability requiring auxiliary aids or services in order to participate in this proceeding for meetings at the City Council Chamber may call the City Clerk's Office at 213-1015, or for meetings at the Airport Office Building, the NAA Executive Assistant's Office at 643-0733, with requests at least two business days before the meeting.

Information on Action Items and other items which has been provided in advance of this meeting may be inspected at the office of the Executive Assistant, General Aviation Terminal Building, 2nd Floor, 160 Aviation Drive North. Minutes of this meeting will be prepared for Board approval, usually at the next Regular Meeting.

A. ROLL CALL

B. PLEDGE OF ALLEGIANCE

C. AGENDA (Add, delete or re-sequence items)

D. DISCUSSION ITEM

1. Interviews and Ranking of Responses to General Aviation Terminal Improvement Program Request for Qualifications

a.	PGAL, Inc.	9:10 a.m.
b.	SchenkelShulz Architecture	10:10 a.m.

E. PUBLIC COMMENTS (Public comments accepted for items not otherwise listed on the Agenda; 5 minute limit)

F. CORRESPONDENCE/COMMISSIONER COMMENTS & REQUESTS/MEETINGS

G. ADJOURN

Information on Discussion Items and other items which has been provided in advance of this meeting may be inspected at the office of the Executive Assistant, General Aviation Terminal Building, 2nd Floor, 160 Aviation Drive North. Minutes of this meeting will be prepared for Board approval, usually at the next Regular Meeting.

NOTE: The Consultant Selection Committee is comprised of Vice Chair Lenhard and Commissioner Rideoutte. All NAA Commissioners are welcome to attend and can "opt in" to participate and vote.