Minutes
May 16, 2019
Regular Meeting

A. ROLL CALL

Meeting was called to order by Chair Messer at 8:30 a.m. in the Council Chambers at City Hall.

Also present were Vice Chair Lenhard, Commissioner Brousseau, Commissioner Dustin and Commissioner Rideoutte.

Staff and Authority Counsel present were Mr. Rozansky, Mr. Owens, Ms. Terrill, Mr. Frost, Mr. Keith, Mr. Warriner, Mr. Jefferson, Ms. Kidd and Ms. Menard.

B. PLEDGE OF ALLEGIANCE

Chair Messer led the Pledge of Allegiance.

C. AGENDA

There were no changes to the agenda.

D. MINUTES

1. April 18, 2019, Regular Meeting

Commissioner Rideoutte moved approval of the April 18, 2019, Regular Meeting minutes. Commissioner Lenhard seconded. Motion passed unanimously 5-0.

2. April 30, 2019, Joint Board and Noise Compatibility Committee Workshop Meeting

Vice Chair Lenhard moved approval of the April 30, 2019, Joint Board and Noise Compatibility Committee Workshop Meeting minutes. Commissioner Rideoutte seconded. Motion passed unanimously 5-0.

E. PRESENTATIONS AND TIME CERTAIN ITEMS

1. Florida Department of Transportation (FDOT) Statewide Aviation Economic Impact Study

Ms. Terrill presented the FDOT's Statewide Aviation Economic Impact Study that was recently updated for the 129 public use airports across the State of Florida. She reported that the Naples Airport annual economic impact increased from $283.5 million to just over $400 million. She noted that the presentation was created by Kimley-Horn and Associates, Inc., the consultant hired by the State, and it is available to the public on the FDOT website. Ms. Terrill stated that the Study took about 18 months to complete, and the data was collected from the 2017 calendar year. She reviewed the statewide benefits from aviation with a total economic impact of $175 billion. Mr. Rozansky clarified that the Naples Airport annual economic impact was actually $440 million. There was discussion about the modeling that was used to measure the impacts and Commissioner Dustin's concern that the multiplier effect used for Naples seemed to be low. Mr. Rozansky stated that staff completed a survey about our particular airport and some of that information is included in the data but for consistency, standard modeling was used as well.

F. PUBLIC COMMENTS

There were no public comments.

G. ACTION ITEMS (Public comments accepted for each item; 5-minute limit)

1. **Authorize the Executive Director to Renew Workers Compensation Insurance in an amount not to exceed $102,064**

Mr. Warriner requested Board authorization for the Executive Director to renew Workers Compensation Insurance in an amount not to exceed $102,064 for the period June 1, 2019 to May 31, 2020. He said the premium decreased 2.5 percent from the prior year. He explained the factors that go into the premium.

Commissioner Dustin moved approval for the Executive Director to renew the Workers Compensation Insurance in an amount not to exceed $102,064 as presented by Mr. Warriner. Commissioner Brousseau seconded. Motion passed unanimously 5-0.

2. **Authorize the Chair to execute Resolution 2019-2, authorizing the Executive Director to execute a Supplemental Joint Participation Agreement (SJPA) with the Florida Department of Transportation to participate in an Airport Rescue and Fire Fighting Facility (ARFF) at the Naples Municipal Airport in an amount not to exceed $1,440,000**

Mr. Keith requested Board authorization for the Chair to execute Resolution 2019-2, authorizing the Executive Director to execute a Supplemental Joint Participation Agreement (SJPA) with the Florida Department of Transportation to participate in an Airport Rescue and Fire Fighting Facility (ARFF) at the Naples Municipal Airport in an amount not to exceed $1,440,000. Mr. Keith stated that the $1,440,000 is additional to the initial JPA of $800,000, for total FDOT participation not to exceed $2,240,000. He said that he spoke with FDOT District 1 staff, and they are trying to find additional funding in future years. The current construction budget for the ARFF building is $5,014,676.22.

Commissioner Rideoutte moved approval for the Chair to execute Resolution 2019-2 as presented by Mr. Keith. Vice Chair Lenhard seconded. Motion passed unanimously 5-0.

H. NEW BUSINESS

1. **City of Naples Airport Authority 50th Anniversary Celebration**

Ms. Kidd presented the 50th Anniversary proposed logo as well as a tentative schedule of events planned throughout the year to celebrate the Naples Airport Authority's anniversary. Ms. Kidd noted that the dates referenced in the briefing paper regarding the Community 5K Race on the Runway were incorrectly stated. The tentative dates are actually Saturday, October 5th; Saturday, October 12th; or Saturday, November 2nd and the date selected is dependent upon the decision of the Gulf Coast Runner's Board of Directors. Ms. Kidd reviewed the estimated costs and budget for all of the events. Mr. Rozansky added that there will be some collateral with the 50th Anniversary logo that were not included in the estimated costs and were not anticipated in the budget. He clarified that there are funds available from other line items to cover the expenses of these initiatives.

Mr. Rozansky said that there will be a tremendous amount of public relations for these events to build excitement and awareness in the community. Chair Messer recommended that the Fly Safe Fly Quiet campaign be tied into the event announcements since we will have the attention of many people we don't normally have. She said it may help to bring neighborhoods together and allows us to promote ourselves as a good neighbor. Mr. Rozansky said that we would promote the upcoming Noise Study as well as other educational items about the airport.

There was Board consensus for staff to move forward with the planned events.

I. OLD BUSINESS

1. Noise Compatibility Committee (NCC) Update

Chair Messer provided a recap of the NCC Regular Meeting held on April 25th. The next Regular Meeting of the NCC is scheduled for Thursday, June 27th at the Airport Office Building at 9 a.m. and she encouraged the public to attend.

J. LEADERSHIP TEAM REPORT

1. Leadership Team Report

Commissioner Dustin requested staff input regarding the low to extraordinary high exotic clearing bids received that ranged from $18,000 to $72,000. Mr. Keith said that we went out for bid a few years ago with an area twice the size of the area for the current bid, and the bid cost at that time was $38,000. Based on the size of the area, he said that the low end bid is in line, and the low bidding contractor was a firm we have worked with and they may have had a better understanding of what we needed at the airport.

Commissioner Dustin asked if there was anything informative to report on how the Collier Mosquito Control District use their fleet of drones. Mr. Rozansky stated that Mosquito Control has about five or six different drones, one of which is waterproof and lands on a surface of a pond with a camera. He said that they are used for reconnaissance and are currently going through certification for dispensing some of the products they apply through a drone and are waiting for approval. Mr. Rozansky added that it is impressive how the use of drones can expand the reach of their operations without putting manned aircraft at low altitudes in difficult to reach areas.

K. FINANCIAL REPORTS

1. Financial Summary

Mr. Warriner provided a review of the financials and reported favorably on actuals against budget for the month of April and for the fiscal year to date. He stated that the Financial Summary was enhanced this month by adding a Major Capital Project Report as requested at the April Regular Meeting.

In regards to the aircraft storage rental waiting list of 83, Commissioner Dustin said that his recollection was that the list was as high as 111. Mr. Rozansky said that it was over 100, and it has come down.

There was discussion regarding the percentage of bigger aircraft vs. smaller aircraft that comprise the waiting list.

Vice Chair Lenhard moved acceptance of the April Financial Summary. Commissioner Rideoutte seconded. Motion passed unanimously 5-0.

L. COUNSEL'S REPORT

1. Counsel's Report

Mr. Owens reported that there were no pending legal matters or material issues to discuss.

M. PUBLIC COMMENTS (5-minute limit)

There were no public comments.

N. CORRESPONDENCE/COMMISSIONER COMMENTS & REQUESTS/MEETINGS

Chair Messer thanked the entire airport team for successfully completing the annual Part 139 inspection conducted by the FAA. She read aloud the attached letter that the Authority received from Mr. Herman Smith, the FAA Southern Region's airport, certification and safety inspector. Chair Messer said that there are many facets to ensure the annual inspection is successful, and the airport team worked collaboratively to successfully complete this.

Chair Messer reminded everyone that the June 20th Regular Meeting will be held at the Airport Office Building at the airport because City Hall will be under construction in June.

Commissioner Brousseau requested a moment of silence for Mr. Kirk Munroe, an avid worker for aviation, who passed away recently.

O. ADJOURN

With no further business, the meeting adjourned at 10:03 a.m.

Christopher A. Rozansky
Secretary

NOTE: Printed copies of all visual presentations and handouts are on file in the Executive Assistant's Office.

U.S. Department
of Transportation
Federal Aviation
Administration

Southern Region
1701 Columbia Avenue
College Park, GA 30337

May 14, 2019

Christopher A. Rozansky
Executive Director
Naples Municipal Airport
160 Aviation Dr North
Naples, FL 34104

Dear Christopher A. Rozansky:

Naples Municipal Airport
Naples, FL
Annual Certification Inspection Closeout

The periodic certification inspection of Naples Municipal Airport was conducted on 5/14/2019. The inspection revealed the airport is being operated in compliance with 14 CFR Part 139, the Airport Certification Manual, and the Airport Operating Certificate.

We commend you for the procedures you are using in the day-to-day operation of the airport. The appearance of the airport indicates they are effective.

Thank you for your cooperation during the inspection, and please do not hesitate to call if you have questions regarding the operational safety of the airport.

Sincerely,

Herman Smith

Herman L. Smith III
Airport Certification Safety Inspector

CITY OF NAPLES AIRPORT AUTHORITY (NAA)
Board of Commissioners
Notice of Regular Meeting

FINAL AGENDA

City Hall Council Chambers
735 Eighth Street South
Naples, FL 34102

Thursday, May 16, 2019
8:30 a.m.

Commissioner Donna M. Messer – Chair and NCC Liaison
Commissioner Michael Lenhard – Vice Chair and Consultant Selection Committee Chair
Commissioner James Rideoutte – Audit Committee Chair, Consultant Selection Committee Member
Commissioner Ted Brousseau – Legal Liaison
Commissioner Kerry C. Dustin, Audit Committee Member
Executive Director: Christopher A. Rozansky
Authority Attorney: William L. Owens, Esq. of Bond, Schoeneck & King, PLLC

Welcome. If you wish to address the Board of Commissioners regarding an item listed on the Agenda, please complete a Speaker Registration form (available at the rear of the room) and hand it to the Executive Assistant prior to consideration of that item. We ask that speakers limit comments to 5 minutes and that large groups name a spokesperson whenever possible. All written, audio-visual, and other materials distributed to the Board or staff during this meeting will become the property of NAA and will be a public record. Thank you for your interest and participation.

NOTICE

Formal action may be taken on any item listed on the Agenda below, or added to the Agenda before or during the meeting, or discussed during the meeting without being added to the Agenda. Also, the sequence of items may be changed as the meeting progresses.

Any person who decides to appeal a decision of this Board with respect to any matter considered at this meeting (or hearing) will need a record of the proceeding and may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be heard.

Any person with a disability requiring auxiliary aids or services in order to participate in this proceeding for meetings at the City Council Chamber may call the City Clerk's Office at 213-1015, or for meetings at the Airport Office Building, the NAA Executive Assistant's Office at 643-0733, with requests at least two business days before the meeting.

Information on Action Items and other items which has been provided in advance of this meeting may be inspected at the office of the Executive Assistant, General Aviation Terminal Building, 2nd Floor, 160 Aviation Drive North. Minutes of this meeting will be prepared for Board approval, usually at the next Regular Meeting.

A. ROLL CALL

B. PLEDGE OF ALLEGIANCE

C. AGENDA (Add, delete or re-sequence items)

D. MINUTES

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2. April 30, 2019 Joint Board and Noise Compatibility Committee Workshop Meeting

E. PRESENTATIONS AND TIME CERTAIN ITEMS

1. Florida Department of Transportation (FDOT) Statewide Aviation Economic Impact Study

F. PUBLIC COMMENTS ON GENERAL TOPICS NOT ON THE CURRENT AGENDA

G. ACTION ITEMS (Public comments accepted for each item; 5 minute limit)

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I. OLD BUSINESS

1. Noise Compatibility Committee Update

J. LEADERSHIP TEAM REPORT

1. Leadership Team Report

K. FINANCIAL REPORTS

1. Financial Summary

L. COUNSEL'S REPORT

1. Counsel's Report

M. PUBLIC COMMENTS (5 minute limit)

N. CORRESPONDENCE/COMMISSIONER COMMENTS & REQUESTS/MEETINGS

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