CITY OF NAPLES AIRPORT AUTHORITY (NAA)
Noise Compatibility Committee (NCC)
Notice of Regular Meeting

AGENDA

City Hall Council Chambers
735 Eighth Street South
Naples, FL 34102

Thursday, October 31, 2019
8:30 a.m.

Commissioner Donna M. Messer – Chair and Noise Compatibility Committee Liaison
Commissioner Michael Lenhard – Vice Chair and Consultant Selection Committee Chair
Commissioner James Rideoutte – Audit Committee Chair, Consultant Selection Committee Member
Commissioner Ted Brousseau – Legal Liaison
Commissioner Kerry C. Dustin, Audit Committee Member
Executive Director: Christopher A. Rozansky
Authority Attorney: William L. Owens, Esq. of Bond, Schoeneck & King, PLLC

Welcome. If you wish to address the Noise Compatibility Committee regarding an item listed on the Agenda, please complete a Speaker Registration form (available at the rear of the room) and hand it to the Executive Assistant prior to consideration of that item. We ask that speakers limit comments to 5 minutes and that large groups name a spokesperson whenever possible. All written, audio-visual, and other materials distributed to Committee members or staff during this meeting will become the property of NAA and will be a public record. Thank you for your interest and participation.

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Two or more Airport Authority Commissioners may be in attendance. Florida Statute 286.011 states, "any gathering, whether formal or casual, of two or more members of the same Board or commission to discuss some matter on which foreseeable action will be taken by the public Board or Commission must be conducted in accordance with the Sunshine Law."

A. **ROLL CALL - Chairman**

B. **PLEDGE - Chairman**

C. **ELECTION OF OFFICERS**

1. Election of Chair and Vice Chair for Fiscal Year 2020

D. **AGENDA (Add, delete or re-sequence items)**

E. **MINUTES**

1. Approve June 27, 2019 Committee Minutes

F. **PRESENTATIONS AND TIME CERTAIN ITEMS**

1. Update from Noise Compatibility Committee Liaison – Donna M. Messer

G. **PUBLIC COMMENTS**

H. **ACTION ITEMS**

1. Approval of 2020 Meeting Dates

I. **OLD BUSINESS**

J. **NEW BUSINESS**

1. Next Meeting Date

K. **PUBLIC COMMENTS**

L. **CORRESPONDENCE/COMMITTEE MEMBER COMMENTS - Committee Members**

M. **ADJOURNMENT**

Naples AIRPORT AUTHORITY
Celebrating 50 YEARS | 1969-2019

To: Honorable Chair and Members of the Noise Compatibility Committee

From: Diane Terrill, Deputy Executive Director

Meeting Date: October 31, 2019

Re: **Election of Officers**

1. Election of Chair and Vice Chair for Fiscal Year 2020

ACTION REQUESTED: Election of Chair and Vice Chair of the Noise Compatibility Committee for Fiscal Year 2020 (October 2019 – September 2020).

BACKGROUND: Article III (2) of the City of Naples Airport Authority Noise Compatibility Committee Bylaws requires that a Chairman and Vice Chairman be elected annually as the first order of business at the Committee's meeting in October (see below for full text). The procedure for conducting elections of officers is attached.

ARTICLE III, MEMBERS AND OFFICERS

Section 2. ***OFFICERS.*** *The officers of the Committee shall be a Chairman, Vice Chairman and Recording Secretary. The Chairman and Vice Chairman shall be elected by the Committee at the annual organizational meeting in October for a term of one (1) year. Neither the Chairman nor Vice Chairman is eligible to serve more than two (2) consecutive terms in that office, but may serve again as Chairman or Vice Chairman after one year out of that office.*

(i) *The Chairman shall be a Member and shall preside at all meetings of the Committee and represent the Committee at any official functions at which the Committee's official presence is appropriate (the "Chairman").*

(ii) *The Vice Chairman shall be a Member and shall assume the duties of the Chairman in the event of the temporary absence or disability of the Chairman (the "Vice Chairman"). In the event of the removal, disqualification, resignation or death of the Chairman, the Vice Chairman shall become Acting Chairman and perform the duties of the Chairman until a new Chairman is elected.*

COMMUNICATIONS PLAN: A press release will be distributed announcing the slate of officers for FY 2020, and the website will be updated.

FINANCIAL IMPACT: None associated with this item.

Procedure for Election of Officers for Noise Compatibility Committee

1. Chair opens nominations from the floor

    a. A member has to be recognized by the Chair in order to make a nomination

    b. A member can nominate self

    c. A nomination does not need a second

    d. A member cannot nominate more than one person for an office until everyone has had the opportunity to make a nomination

    e. A member can decline a nomination (The Chair should ask nominee if he/she is willing to accept the nomination)

    f. After each nomination, the Chair repeats the name to the committee

        i. For example, Chair: "Joe Smith, for Chair. Are there further nominations for Chair?"

    g. A motion to close nominations is usually not necessary

2. When more than one person has been nominated, the Chair takes the vote on the candidates in the order in which they were nominated.

    a. Each member must vote yes or no

    b. The first candidate to receive a majority vote wins

3. Following the vote for Chair, the new Chair takes over the meeting and opens nominations for Vice Chair

Minutes of the
June 27, 2019 Regular Meeting of the
City of Naples Airport Authority Noise Compatibility Committee (NCC)
Airport Office Building Conference Room

A. ROLL CALL

Meeting was called to order by Chair Byerly at 9:00 a.m. in the Airport Office Building Conference Room.

Committee members present were Chair Byerly, Mr. Cohen, Mr. Tuff, Mr. Lobb and Mr. Auron. Vice Chair Mastrocinque, Vice Mayor Price, Mr. Holland and Mr. Linneman had excused absences.

Staff and Authority Counsel present were Mr. Rozansky, Ms. Terrill, Mr. Owens, Mr. Warriner, Mr. Hushek, Ms. Snyder and Ms. Menard.

Chair Messer was in attendance.

B. PLEDGE OF ALLEGIANCE

Chair Byerly led the Pledge of Allegiance.

C. AGENDA (Add, delete or re-sequence items)

There were no changes to the agenda.

D. MINUTES

1. Approve April 25, 2019 NCC Regular Meeting Minutes

Mr. Auron moved approval of the April 25, 2019 Noise Compatibility Committee Regular Meeting Minutes. Mr. Cohen seconded the motion. The motion passed 5 – 0 with Vice Chair Mastrocinque, Vice Mayor Price, Mr. Holland and Mr. Linneman absent.

2. Approve April 25, 2019 Workshop Meeting Minutes for Ethics and Sunshine in Government Training

Mr. Tuff moved approval of the April 25, 2019 Workshop Meeting Minutes for Ethics and Sunshine in Government Training. Mr. Cohen seconded the motion. The motion passed 5 – 0 with Vice Chair Mastrocinque, Vice Mayor Price, Mr. Holland and Mr. Linneman absent.

E. PRESENTATIONS AND TIME CERTAIN ITEMS

1. Update from Noise Compatibility Committee Liaison – Donna M. Messer

Chair Messer provided an update of the April 30th Master Plan Joint Workshop Meeting, the April 30th and May 1st public outreach events and the May 16th and June 20th NAA Board Meetings.

There was a brief update of the revised proposal for the project to design and install an aircraft data collection and operations reporting system at the Naples Airport. Mr. Rozansky stated that the revised proposal of four cameras would capture approximately 95 percent of the operation data; and as more and more aircraft adopt ADS-B technology, that figure would increase.

2. Update from the Deputy Executive Director – Diane Terrill

Ms. Terrill announced that the Naples Airport Authority will be celebrating its 50th anniversary on July 3rd. She presented the Authority's new 50th logo that will be used during the remainder of the year. She noted that a celebration will be held on July 3rd at the General Aviation Terminal and encouraged NCC members to attend.

Ms. Terrill said that the Master Plan is well underway and that the next public outreach event and Workshop meetings between the NCC and Board will be held later this year.

3. Please Fly Safe Fly Quiet Campaign Recommendations – Mike Arnold, ESA

Ms. Terrill provided brief comments regarding the research into revising the tagline for the Fly Safe Fly Quiet (FSFQ) campaign, which currently states, "Avoid Flying 10:00 pm to 7:00 am." Mr. Hushek added that from discussions with pilots, the perception of the "Avoid Flying" subheading was viewed as a negative and did not allow for additional dialog about the importance of our curfew hours and the impact it has on our community.

Mr. Michael Arnold of Environmental Science Associates (ESA) presented his findings from researching best practices within the industry. He reviewed his observations of the existing FSFQ tagline and suggested an alternative approach to convey a more positive message and create a better connection with the community. He displayed a couple of logo options of the proposed tagline, Quiet Hours 10 p.m. – 7 a.m.

There was discussion regarding the two alternative logo options, and the Committee preferred the subheading, Quiet Hours 10 p.m. – 7 a.m., highlighted in orange rather than blue.

F. PUBLIC COMMENTS

There were no public comments.

G. ACTION ITEMS

1. Discussion and Consensus on Revisions to the Please Fly Safe Fly Quiet Campaign Tagline and Curfew Letter

Mr. Arnold provided observations from his review of our existing voluntary curfew compliance letter and presented his findings of the industry's approach to its curfew communications. He stated that virtually all of the letters were a single page, customer and neighbor focused and most included specific operational information.

He presented a revised approach using two different single page letters. The first letter would be a general communication to first-time and infrequent offenders with a more positive, customer- and community-oriented message which would include noise abatement references and specific flight planning actions. The second letter would be sent out to frequent offenders. The letter would include targeted operational actions, operational pressures and the importance of support as well as our plan to schedule a follow-up meeting to discuss the FSFQ program in more detail.

There was discussion regarding the development of a formalized plan to follow up with the frequent offenders and keeping the process less rigid so that the owner or operator of the aircraft could be addressed on a case-by-case basis in order to build the community connection with the operators.

Mr. Hushek expressed his support for the new tagline and the new letters and said that it should result in a more positive response and compliance with our curfew.

Mr. Cohen moved to recommend to the Authority Board the approval of the Please Fly Safe Fly Quiet campaign tagline, Quiet Hours 10 p.m. to 7 a.m., as presented by Mr. Arnold as well as the General Curfew Letter and the Frequent Non-compliance Letter as provided in the Committee's meeting packet.

H. OLD BUSINESS

1. Final Part 150 Noise Study Scope and Fee

Ms. Terrill stated that the final Part 150 Noise Study scope and fee were presented to the Authority Board at its June 20th Regular Meeting, and the Board authorized the Executive Director to submit a grant application to the FAA in an amount not to exceed $1,400,000. She announced that the FAA confirmed via email that the scope and fee were reasonable.

Mr. Arnold said that the scope of work included an analysis using the 60 DNL noise contour since the City of Naples and Collier County have adopted it for land use compatibility purposes. He said that the scope also featured supplemental metrics. He stated that the FAA did not ask for those two elements to be removed but asked that the added language be developed in consultation with them.

A question and answer period followed.

I. NEW BUSINESS

1. Chair Update

There were no other updates.

2. Next Meeting Date

Chair Byerly announced that the next NCC Regular Meeting will be held on October 31st at 9 a.m.

Please note: Following this meeting, a Joint Workshop Meeting was added to the schedule for the same day, and the NCC Regular Meeting was changed to be held at City Chambers beginning at 8:30 a.m.

J. PUBLIC COMMENTS

There were no public comments.

K. CORRESPONDENCE/COMMITTEE MEMBER COMMENTS – COMMITTEE MEMBERS

There were no additional comments.

L. ADJOURNMENT

With no further business, the meeting adjourned at 9:40 a.m.

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Diane J. Terrill
Secretary

NOTE: Printed copies of all visual presentations and handouts are on file in the Executive Assistant's Office.

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Noise Compatibility Committee (NCC)
Notice of Regular Meeting

Naples AIRPORT AUTHORITY
Celebrating 50 YEARS | 1969-2019

FINAL AGENDA

Airport Office Building, 2nd Floor Conference Room
200 Aviation Drive North
Naples, Florida

Thursday, June 27, 2019
9 a.m.

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Commissioner Michael Lenhard – Vice Chair and Consultant Selection Committee Chair
Commissioner James Rideoutte – Audit Committee Chair, Consultant Selection Committee Member
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A. **ROLL CALL - Chairman**

B. **PLEDGE - Chairman**

C. **AGENDA (Add, delete or re-sequence items)**

D. **MINUTES**

1. Approve April 25, 2019 NCC Regular Meeting Minutes

2. Approve April 25, 2019 Workshop Meeting Minutes for Ethics and Sunshine in Government Training

E. **PRESENTATIONS AND TIME CERTAIN ITEMS**

1. Update from Noise Compatibility Committee Liaison – Donna M. Messer

2. Update from the Deputy Executive Director – Diane Terrill

3. Please Fly Safe Fly Quiet Campaign Recommendations – Mike Arnold, ESA

F. **PUBLIC COMMENTS**

G. **ACTION ITEMS**

1. Discussion and Consensus on Revisions to the Please Fly Safe Fly Quiet Campaign Tagline and Curfew Letter

H. **OLD BUSINESS**

1. Final Part 150 Noise Study Scope and Fee

I. **NEW BUSINESS**

1. Chair Update

2. Next Meeting Date

J. **PUBLIC COMMENTS**

K. **CORRESPONDENCE/COMMITTEE MEMBER COMMENTS - Committee Members**

L. **ADJOURNMENT**

Naples AIRPORT AUTHORITY
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To: Honorable Chair and Members of the Noise Compatibility Committee

From: Diane Terrill, Deputy Executive Director

Meeting Date: October 31, 2019

Re: **ACTION ITEM**

1. Approval of 2020 Meeting Dates

ACTION REQUESTED: Committee discussion and action regarding the next NCC meeting dates.

BACKGROUND: Article IV, Section 1, of the City of Naples Airport Authority Noise Compatibility Committee Bylaws requires three (3) Regular meetings per year. Article IV, Section 2, shows the procedure for holding additional meetings. The full text of Article IV is below.

A tentative schedule follows to facilitate your discussion:

- Thursday, January 30, 2020
- Thursday, April 30, 2020
- Thursday, October 29, 2020

ARTICLE IV, MEETINGS

Section 1. REGULAR MEETINGS. Regular meetings of the Committee ("Regular Meetings") shall be held not less than three (3) times each year as follows: (i) one (1) Regular Meeting shall be held during the first calendar quarter (between January and March); (ii) one (1) Regular Meeting shall be held during the second calendar quarter (between April and June); and (iii) one (1) Regular Meeting (which can also be the annual organizational meeting) shall be held during the fourth calendar quarter (between October and December). An annual organizational meeting to elect officers of the Committee and schedule Regular Meetings shall be held during the fourth calendar quarter (between October and December) of each year.

Subject to the minimum requirements of Article IV, Section 1, of these Bylaws, Regular Meetings (including the annual organizational meeting) of the Committee may be rescheduled or cancelled for "cause" by the Chairman or, in his/her absence, by the Vice Chairman. "Causes" for the rescheduling of a Regular Meeting (including the annual organizational meeting) shall be lack of

a quorum of the Committee, absence of business to conduct, unavoidable scheduling conflicts or other circumstances which would preclude the orderly conduct of business.

Section 2. ADDITIONAL MEETINGS. Additional meetings of the Committee ("Additional Meetings") may be called, rescheduled or cancelled for any reason in the reasonable discretion of the Chairman or, in his/her absence, the Vice Chairman.

COMMUNICATIONS PLAN: The adopted schedule will be posted on our website.

FINANCIAL IMPACT: None associated with this discussion.