Minutes of the
October 29, 2020 Regular Meeting of the
City of Naples Airport Authority Noise Compatibility Committee (NCC)

A. ROLL CALL - Chair

Meeting was called to order by Chair Holland at 9:00 a.m. in the Larson Conference Room. Because of the COVID-19 pandemic, Chair Holland announced that today's meeting will be conducted as a hybrid meeting whereby participants are attending in person and by Zoom.

Chair Holland introduced and welcomed Zac Burch, the Authority's newly hired Community Engagement and Communications Manager.

Pursuant to Executive Order 20-69 issued by the Governor of the State of Florida on March 20, 2020, Mr. Owens advised the Committee about the provisions which temporarily suspend the Sunshine Law requirement that a quorum of a governmental body be physically present at a public meeting.

Committee members present in person were Chair Holland and Mr. Linneman.

Committee members present via Zoom were Vice Chair Auron, City Councilor Price, Mr. Byerly, Mr. Cohen, Mr. Lobb, Mr. Tuff and Mr. Krawczun.

NAA Commissioner and NCC liaison Messer was present via Zoom.

Staff and Authority Counsel present in person were Ms. Terrill, Mr. Owens, Mr. Burch and Ms. Menard. Ms. Vandersluis was present in person at the Airport Office Building hosting public participants. Mr. Rozansky was present via Zoom.

B. PLEDGE - Chair

Chair Holland led the Pledge of Allegiance.

C. ELECTION OF OFFICERS

1. Election of Chair for Fiscal Year 2021

Chair Holland instructed Committee members on the protocol for the election of the Chair and Vice Chair positions for Fiscal Year 2021 (October 2020 – September 2021).

Ms. Terrill clarified that the Bylaws provide that officers of the Committee shall be elected at the organizational meeting in October for a term of one year and a member may serve as an officer for two terms. She stated that both the current Chair and Vice Chair are eligible for re-election.

Mr. Cohen nominated Mr. Cliff Holland to serve as Chair of the Committee for the next year, and Mr. Holland accepted the nomination. There were no other nominations. The Chair called for a vote to elect himself as Committee Chair. Mr. Holland was elected unanimously 9 – 0.

2. Election of Vice Chair for Fiscal Year 2021

Chair Holland opened the floor for nominations for Vice Chair. Mr. Holland nominated Mr. Auron to serve as Vice Chair of the Committee for the next year, and Mr. Auron accepted the nomination. There were no other nominations. The Chair called for a vote to elect Mr. Auron as Vice Chair. Mr. Auron was elected unanimously 9 – 0.

The elected officers reassumed their positions following the elections.

D. AGENDA (Add, delete or re-sequence items)

Ms. Terrill said that there were no changes to the agenda.

E. MINUTES

1. Approve June 25, 2020 Committee Minutes

Mr. Krawczun moved approval of the June 25, 2020 Noise Compatibility Committee Regular Meeting minutes. Mr. Tuff seconded the motion. After a roll call vote, the motion passed unanimously 9 – 0.

Mr. Owens requested Committee members to state their name after making any future motions.

F. PRESENTATIONS AND TIME CERTAIN ITEMS

1. US GAO Report to Congress - ESA

Chair Holland welcomed Mr. Mike Arnold of Environmental Science Associates (ESA). Mr. Arnold presented the US GAO 20-661 Report to Congress which provided information on a potential mandated transition to quieter airplanes. He said that the report is in response to the FAA Reauthorization Act of 2018, and the GAO did not make any specific recommendations. He noted that the GAO indicated that a Stage 3 phase-out requiring recertifying those aircraft to meet Stage 4 or 5 would be costly for operators and manufacturers with little reduction in noise. Mr. Arnold provided a summary of the data reported in the general aviation fleet.

A question-and-answer period followed.

2. Aviation Trends and Challenges COVID 19 - ESA

Mr. Arnold gave a presentation of aviation trends and challenges locally and nationwide regarding how the COVID-19 pandemic is affecting flight operations and how it might affect community response and concerns relative to the recovery and activity moving forward. He displayed graphs

depicting activity from January through September 2020 at US towered airports and Florida's 44 towered airports as well as a comparison of Florida's 44 towered airports from September 2020 vs. 2019. He noted that 30 of 44 Florida airports are above 80% of 2019 activity levels. Mr. Arnold provided a summary of how communities have changed during COVID-19 and outlined potential trends to watch. He stated that the initial indication is that noise complaints are likely to rebound at a faster rate than activity due to several stress factors that community members are experiencing at this time.

A question-and-answer period followed.

3. Part 150 Noise Study Update – ESA

Mr. Arnold presented an update of the Part 150 Noise Study. He provided an overview of the Naples forecast and noted that the FAA is currently reviewing the forecast memo developed for the Naples Airport Part 150 Noise Exposure Maps.

Mr. Arnold displayed a monthly comparison of 2020 to 2019 of aircraft operations during COVID-19 and reported that Naples Airport is down about 13.6% year to date. He provided results from interviews recently held with aircraft operators and passengers at the Naples Airport regarding their travel to this destination, and he displayed a summary of projected aircraft activity in 2021 and 2026. Mr. Arnold provided an overview of runway use by all aircraft and by each aircraft category broken out by daytime and nighttime use at the Naples Airport. He noted that due to COVID-19, there has been a shift in the strategy for planned community outreach activities. He provided an update of recent and scheduled outreach activities.

Mr. Rozansky stated that over the past few years, we have made more than one attempt to incorporate a statement about the proximity of the airport into the Naples Area Board of Realtors (NABOR) standard purchase agreement form used throughout Collier County. He said that the standard agreement is reviewed biannually and updated by NABOR. His understanding is that attorneys thought it was a good idea to incorporate a statement about the airport but the real estate agents in the room were not in favor of it. Mr. Rozansky stated that we will try again to bring awareness to this issue.

Mr. Arnold concluded his presentation by reviewing the future schedule for completing the Part 150 Noise Study Update, which was subject to approval of forecasts by the FAA.

A question-and-answer period was held throughout the presentation.

4. Update from Noise Compatibility Committee Liaison – Donna M. Messer

Commissioner Messer provided an update of the October 15th NAA Board Meeting. She noted the following:

- The Technical Advisory Committee (TAC) held its second meeting on June 23rd, and the third meeting is scheduled for November 5th at 9:30 a.m.

- The next Regular Meeting of the NAA is scheduled for November 19th at 8:30 a.m. at Naples City Hall. She invited the public to attend.
- Meetings are videotaped and posted to our website, www.flynaples.com.

G. PUBLIC COMMENTS

Mr. Steve Kingston asked what was being proposed at the old fire station site. Ms. Terrill said that the old fire station was recently demolished, and a new fire station was constructed on another site. She added that the old fire station property lies within the Runway Protection Zone (RPZ) and limits what the area can be used for. Mr. Rozansky stated that there may be an opportunity for an expansion of a neighboring leasehold but it likely will not be an entirely new leasehold because there is not enough room without encroaching the RPZ. He said that staff has discussed installing a self-serve fuel tank on that site in part to reduce the number of vehicles that have to cross around the end of the runway on our service road to get from the FBO side on the East Quad over to the North Quad.

Ms. Vandersluis stated that there were no further public comments.

H. ACTION ITEMS

1. Revise NCC Bylaws

Ms. Terrill explained that Governor DeSantis' Executive Order #20-69 allowing public meetings of local governments to be held virtually expires November 1, 2020. She stated that with the ongoing uncertainty of the COVID-19 public health crisis, NAA continues to adhere to CDC best practices for the health and safety of employees, customers and the community; and the NCC Bylaws are not in keeping with current conditions regarding the requirement for in-person attendance at meetings. In consultation with Legal Counsel, she highlighted suggested revisions to the Bylaws under Article VI Meetings, specifically to Section 4 Attendance, Section 9 Quorum and Section 11 Voting as follows:

Section 4. **ATTENDANCE**. A Member may ~~only~~ attend, participate and vote at a meeting of the Committee in person or using communications media technology, such as telephonic or video conferencing, in accordance with Article IV, Section 6, of these Bylaws. ~~Attendance by electronic means is not permitted.~~

Section 9. **QUORUM.** At all meetings of the Committee, twenty five percent (25%) of the total number of Members appointed by the Board to the Committee present in person at the meeting shall constitute a quorum for the purpose of transacting business. In the event a quorum is not present in person at a meeting, Members ~~present in person~~ may informally discuss issues of concern but shall take no formal action. Each Member is expected to be present in person at meetings of the Committee; provided, however, if it is necessary for a Member to be physically absent, then the Member may participate and vote in such meeting using communications media technology, such as telephonic or video conferencing, if (i) a quorum of the Committee Members is present in person at such meeting and (ii) a majority of the Members present in person determine that extraordinary circumstances exist and approve the Member to participate and vote in such meeting using communications media technology.

Section 11. **VOTING.** A vote of the Members may be taken by voice vote or roll call vote at the option of the Chairman. The "yes" or "no" of each Member in attendance shall be entered in the Minutes of the meeting. A decision on each action item presented to the Committee shall be made by the affirmative vote of at least a majority of the~~five (5)~~ Members in attendance in accordance with Article IV, Section 6, of these Bylaws.

Ms. Terrill stated that the Board approved similar revisions to the NAA Bylaws. She clarified that a quorum of 25% of the total number of appointed members would equate to three NCC members to be present in person, and the members who are in attendance must vote to allow other members to attend and vote virtually by electronic means. She said that this would reinforce the importance and expectation of meeting in person. She noted that the NAA Board will review their Bylaws again at the June meeting to see if this change impacts the mission of the Board.

Mr. Owens stated that the reason we are dealing with the quorum issue is to comply with guidance offered by the Attorney General of the State of Florida which provides for extraordinary circumstances such as a health issue related to members with respect to quorum requirements. Mr. Owens explained that the Board of Commissioners decided that 25% is an appropriate quorum to promote orderly conduct of the meeting and accommodate the number of attendees safely in compliance with the CDC guidelines. He said that once the quorum is set, the Attorney General's Office issues the quorum guidelines requiring in-person attendees to approve others to attend and vote virtually.

A question-and-answer period followed regarding the 25% quorum requirements, the uncertainty of the pandemic in the next six months and the Committee's ability to change the requirements if the situation worsens.

Mr. Rozansky said that the 25% quorum rounds down to two members to be present in person and it would be reasonable to accommodate two members with others participating virtually.

Mr. Tuff moved approval to amend the Noise Compatibility Committee Bylaws pertaining to quorum and attendance at Committee meetings as presented by Ms. Terrill. Mr. Krawczun seconded. Motion passed unanimously 9-0.

2. Approval of 2021 Meeting Dates

Ms. Terrill requested Committee discussion and action regarding the 2021 meeting dates. She said that as provided for in the NCC Bylaws, the Committee is required to have three regular meetings per year. She stated that one meeting is to be held during the first calendar quarter (between January and March), one meeting is to be held during the second calendar quarter (between April and June) and one meeting is to be held during the fourth calendar quarter (between October and December). She reviewed the proposed dates within each of the quarters. There was discussion regarding the dates.

City Councilor Price said that he may have a conflict on May 4th but deferred to Chair Holland's preference for the May 4th meeting so that he could preside as Chair. Mr. Krawczun said that he preferred November 4th due to a personal conflict with the other proposed date.

Mr. Linneman moved approval of the 2021 NCC Regular Meeting dates as follows: January 28th, May 4th and November 4th. Mr. Cohen seconded. Motion passed unanimously 9-0.

I. OLD BUSINESS

1. Website Analytics Report

City Councilor Price stated that in the Q&A section of the Zoom meeting, Mr. Kingston has made comments about his agreement for the NCC to meet on certain dates. It was noted that since Mr. Kingston is not an NCC member, he is unable to vote on action items. If he would like to make a comment, he could do so during the Public Comments portion of the agenda.

Ms. Terrill requested Committee review and discussion of the Naples Airport website analytic reports. Ms. Terrill stated that the website analytics are a great tool in gauging interest in the airport and the reports help us to focus outreach efforts based upon the traffic we are seeing. She credited Ms. Jennifer Hamilton of GSMA for overseeing our website and for preparing the reports. Ms. Terrill reviewed the global, noise abatement and Naples Daily News article data collected from January 1 through September 30, 2020.

Commissioner Messer commented that Mr. Tuff has experience with website analytics. She asked him if he would be willing to meet with Mr. Burch and Ms. Hamilton on the next set of analytics to evaluate the trends/metrics that are important to capture. Mr. Tuff said that he would be willing to do so.

City Councilor Price referenced the last sentence on page 2 of the June 25th minutes whereby Ms. Ward said that "they would review the schedule to make it clear to the public that the community's feedback is encouraged throughout the project." He commented that after navigating around the flynaples.com website to learn about the Part 150 Study, he found it almost impossible to find a schedule. He suggested that a button be incorporated on top of the Part 150 Study page that says, "How do I get involved?", or "When is the next meeting?" Chair Holland said that it was a great suggestion and as soon as Mr. Burch settles in, making the suggested improvements to the website would come under his realm of responsibility. Chair Holland stated that this Committee can never

lose sight of the purpose and mission of the Part 150 Study and at the end of the day, we should be held accountable for the tangible material things that we are doing to improve the issue of noise in our community.

J. NEW BUSINESS

1. Next Meeting Date

Chair Holland confirmed that the next meeting date of the NCC Committee is January 28th at 9 a.m.

K. PUBLIC COMMENTS

Mr. Steve Kingston asked if Mosquito Control has generated any noise complaints lately. Ms. Terrill affirmed that they have and that the Collier County Sheriff's Department has as well. Chair Holland noted the importance of reminding the community that these community services are exempt from the voluntary curfew for public safety reasons.

L. CORRESPONDENCE/COMMITTEE MEMBER COMMENTS – COMMITTEE MEMBERS

Chair Holland thanked Ms. Terrill, Ms. Menard and Ms. Vandersluis for organizing the hybrid NCC meeting.

M. ADJOURNMENT

With no further business, the meeting adjourned at 11:09 a.m.

Diane J. Terrill
Secretary

NOTE: Printed copies of all visual presentations and handouts are on file in the Executive Assistant's Office.

CITY OF NAPLES AIRPORT AUTHORITY (NAA)
Noise Compatibility Committee (NCC)
Notice of Regular Meeting

Please FLY SAFE FLY QUIET
NAPLES AIRPORT AUTHORITY

Please note: *Because of the COVID-19 pandemic, the NCC meeting will be a hybrid meeting whereby the public is invited to participate in person or via Zoom. To join the webinar via Zoom, please register in advance at the following link:*

https://zoom.us/webinar/register/WN_DMNg_qrRSauzhckMvVWOcA

FINAL AGENDA

Airport Office Building, 200 Aviation Drive North, Naples or
By Registering via the Virtual Meeting Link Above
Thursday, October 29, 2020
9:00 a.m.

Commissioner Donna M. Messer – NAA Commissioner and Noise Compatibility Committee Liaison
Cliff Holland – Chair, Noise Compatibility Committee and City at Large
Chris Auron – Vice Chair, Noise Compatibility Committee and Northwest Quadrant
Noise Compatibility Committee Members – R. Bruce Byerly (Active Pilot), Harvey Cohen (County at Large), Ernest W. Linneman (Southwest Quadrant), Justin E. Lobb (Collier County), Richard Krawczun (Southeast Quadrant), City Councilor Gary Price (City Council), Russell Tuff (Northeast Quadrant)
Executive Director: Christopher A. Rozansky
Authority Attorney: William L. Owens, Esq. of Bond, Schoeneck & King, PLLC

Welcome. All written, audio-visual, and other materials distributed to Committee members or staff during this meeting will become the property of NAA and will be a public record. Thank you for your interest and participation.

NOTICE

Formal action may be taken on any item listed on the Agenda below, or added to the Agenda before or during the meeting, or discussed during the meeting without being added to the Agenda. Also, the sequence of items may be changed as the meeting progresses. Any person who decides to appeal a recommendation made by the NCC with respect to any matter considered at this meeting may do so at the next Regular City of Naples Airport Authority Board Meeting.

Any person with a disability requiring auxiliary aids or services in order to participate in this proceeding for meetings at the City Council Chamber may call the City Clerk's Office at 213-1015, or for meetings at the Airport Office Building, the NAA Executive Assistant's Office at 643-0733, with requests at least two business days before the meeting.

Information on Action Items and other items which has been provided in advance of this meeting may be inspected at the office of the Executive Assistant, General Aviation Terminal Building, 2nd Floor, 160 Aviation Drive North. Minutes of this meeting will be prepared for Committee approval, usually at the next Regular Meeting.

Two or more Airport Authority Commissioners may be in attendance. Florida Statute 286.011 states, "any gathering, whether formal or casual, of two or more members of the same Board or commission to discuss some matter on which foreseeable action will be taken by the public Board or Commission must be conducted in accordance with the Sunshine Law."

A. **ROLL CALL - Chair**

B. **PLEDGE OF ALLEGIANCE – Chair**

C. **ELECTION OF OFFICERS**

1. Election of Chair for Fiscal Year 2021
2. Election of Vice Chair for Fiscal Year 2021

D. **AGENDA (Add, delete or re-sequence items)**

E. **MINUTES**

1. Approve June 25, 2020 Committee Minutes

F. **PRESENTATIONS AND TIME CERTAIN ITEMS**

1. US GAO Report to Congress – ESA
2. Aviation Trends and Challenges COVID 19 - ESA
3. Part 150 Noise Study Update – ESA
4. Update from Noise Compatibility Committee Liaison – Donna M. Messer

F. **PUBLIC COMMENTS**

G. **ACTION ITEMS**

1. Revise NCC Bylaws
2. Approval of 2021 Meeting Dates

H. **OLD BUSINESS**

1. Website Analytics

I. **NEW BUSINESS**

1. Next Meeting Date

J. **PUBLIC COMMENTS**

K. **CORRESPONDENCE/COMMITTEE MEMBER COMMENTS - Committee Members**

L. **ADJOURNMENT**